INFORMATION PACK



BOLTON SCHOOL

www.boltonschool.org



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ABOUT THE SCHOOL



With some 2,500 pupils, Bolton School is a large, thriving, academically selective day school. It is situated a mile or so from the town centre on a stunning 32 acre campus and is within easy reach of some of the nation's finest cities and countryside.

In Autumn 2021, significant changes were made to the leadership structure of the School Foundation, investing the newly created position of Head of Foundation with overall responsibility. Within the new structure, there are three sections: Girls' Division, Boys' Division and Primary Division. A Head of each Division and the Head of Foundation, together with the Clerk and Treasurer and Director of Operational Services, are the Foundation's Senior Officers; they are directly accountable to the Governors.





ABOUT THE SCHOOL

Two adjoining and similar buildings, now attached by a state-of-the art Sixth Form Centre, house the Boys' and Girls' Senior Schools, each of which provides a traditional academic education from the age of 11 years. The Primary Division includes separate Junior Schools for boys and girls from the age of 7 and a co-educational Infant School and Nursery.

Academic results at GCSE and A Level consistently place Bolton School amongst the top schools in the North of England and often within the top 100 nationally. The School is also renowned for its provision of a wide range of enrichment activities, which take place both during and after the school day. It serves a wide area of the North West, collecting pupils on over 20 coach routes, and provides fee assistance to a substantial proportion of the student body - one in five Senior School pupils currently receives a bursary.

The vast majority of students progress to their first choice university and the School provides a regular supply of Sixth Formers to highly competitive courses and universities. Whilst the academic work of the two senior schools is largely separate, there are occasionally joint Sixth Form classes and there is considerable collaboration in extra-curricular activities.



ABOUT THE SCHOOL

Entry to the Junior and Senior Schools is by competitive examination and interview. Interest in the School remains robust and numbers on the school roll have increased in recent years.

A large Foundation Services Department supports the School operations and within this there is a trading arm, Bolton School Services Limited (BSSL). This includes BSS Leisure Services, Kidzone and Patterdale Hall, a superb Outdoor Pursuits Centre situated at the Southern end of Lake Ullswater. Those who work within the organisation are able to combine the experience and pleasure of educating and being around young people with some of the challenges of a business environment.

We aspire to have a diverse and inclusive workplace to reflect the diversity of our pupils and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and to join Bolton School. As an equal opportunities employer, we welcome applicants from all sections of the community and are committed to the equal treatment of all current and prospective employees. We do not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership.



WELCOME FROM THE HEAD OF FOUNDATION

Thank you for your interest in working at Bolton School.

Our aim is for every girl and boy to become the best that they can be. Academic rigour is important to us but so too is character development, which we encourage through delivering a wide range of activities and experiences, including engagement in and with our local community, as well as through outstanding pastoral care. We are also strong believers in the benefits of outdoor education and all our pupils make regular visits to our adventure learning centre, Patterdale Hall, in the Lake District.

An integral part of our mission is to widen access to our outstanding education and to offer genuine social mobility to young people across the region. Ever since our re-foundation by Lord Leverhulme, we have sought to offer children of high potential the best possible education, irrespective of their financial circumstances. Currently, one in five of our Senior School pupils receives a bursary to help cover the costs of their studies and, of these, half enjoy full fee support. Our ethnic make-up mirrors that of our catchment area and, through an extensive coach network covering over 20 routes, we draw pupils from across the North West.



We look forward to receiving your application.

Philip Britton, MBE, MA, MEd, FInstP
Head of Foundation



APPLICATION PROCEDURE

The application process will require you to complete the Bolton School Application form by the deadline outlined on the job advert.

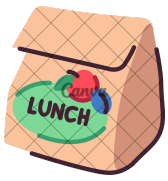
After the closing date, the hiring team will shortlist candidates based on the information provided in the application form. Applicants will be assessed against the person specification.

The successful applicants will be invited to attend an interview.

The successful candidate will be made an offer as soon as practicable after the interview date. Offers will be conditional, subject to satisfactory pre-appointment checks detailed below.

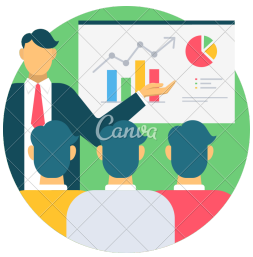
1. Apply
2. Shortlisting
3. Interview
4. Offer

STAFF BENEFITS



Lunches provided

Training and Development Opportunities

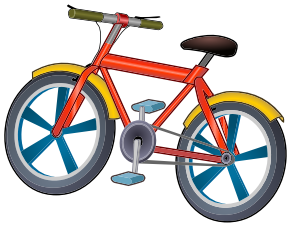




Easily accessible campus with strong transport links

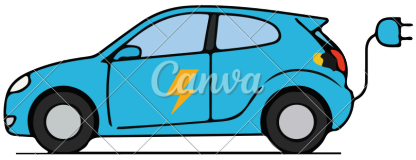
Free parking onsite





Ride to Work Scheme

Electric Car Scheme





Access to the Employee Assistance Programme

Life Assurance cover up until the age of 65

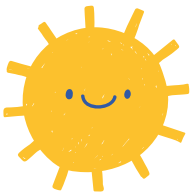




Staff fee remission for Primary and Senior School

Group Personal Pension Scheme (6% employee and 10% employer contribution)





Warm and friendly community

OUR COMMITMENT TO SAFEGUARDING

Bolton School is committed to safeguarding and promoting the welfare of children.

Any offer made to a successful candidate will be conditional upon relevant pre-employment checks, including:

- A satisfactory enhanced disclosure from the DBS, including a check of the Children's Barred List.
- Two satisfactory references, one of which must be from your most recent employer.
- Proof of identity, address and right to work in the UK.
- Verification of relevant qualifications (if applicable).
- Candidates who have worked or been resident overseas for three months or more within their adult life may be subject to criminal record checks from the relevant jurisdiction(s).
- Self declaration of medical fitness for the role.
- Disqualification from childcare declaration (if applicable).
- A Prohibition from teaching check
- Candidates in managerial roles will be subject to a Prohibition from Management check.

All staff are subject to a six month probationary period.

An online search for any public incidents or issues will be undertaken on all shortlisted candidates who will then be given the opportunity to discuss these at interview if applicable.



CONTACT US







www.boltonschool.org

01204 840201

recruitment@boltonschool.org

Bolton School
Chorley New Road
Bolton
BL1 4PA