



EPSOM
COLLEGE

Registered Nurse – Medical Centre



Welcome to Epsom

Thank you for your interest in our school. I am into my second year here and can tell you – both as a parent and Head – that Epsom is a very special place. We're fortunate to have beautiful grounds, wide-open spaces and excellent facilities.

Our academic results are strong, and we're proud of our sport, co-curricular programme and pastoral care. What strikes me most, however, is the warmth of our community, the genuine enthusiasm of our pupils, and the dedication of staff who truly care about every child in their charge.

INDIVIDUAL ATTENTION

Epsom College has a clear mission: to help young people to lead fulfilling lives and make meaningful contributions to the world.

We're pleased that our pupils consistently achieve strong academic results – 91% securing A*-B at A-level – and they follow diverse paths to top universities, pioneering startups, creative ventures, and entrepreneurial pursuits. Yet academic excellence is just the foundation.

I hope our pupils will leave with memories, friendships, ideas and imagination that will serve them for life.

I want them to discover talents they didn't know they had and to develop the confidence to tackle whatever challenges await them. I encourage them to take appropriate risks, to ask thoughtful questions, and to pursue their passions with determination.

NATIONAL RECOGNITION

We're grateful for recent recognition: The Sunday Times named us the UK's most-improved school in 2024, School Sport magazine ranked us as the leading co-ed school in South East England, and Tatler describes Epsom as a school that "constantly burnishes" its reputation.

But we continue to evolve. And our future success depends on the quality of the staff we bring into our community. I hope you come and meet us and leave as excited about Epsom's future as I am.

Mark Lascelles,
Head, Epsom College

The Department

At Epsom College, student wellbeing is our highest priority. We are committed to ensuring that every pupil feels happy, supported, and well cared for throughout their time at the College. While we want pupils to fully enjoy their school experience, we also recognise the importance of providing reassurance, guidance, and expert care whenever challenges arise.

Pupils at Epsom benefit from a strong, integrated network of staff dedicated to both their physical and emotional wellbeing. At the heart of this support lies the Health Centre — an essential and highly valued part of the College community.

The Health Centre provides a safe, professional, and discreet environment where pupils can access excellent medical care. Our experienced team, led by a Nurse Manager and supported by School GPs, Physiotherapists, and Counsellors, ensures a truly multidisciplinary approach to health and wellbeing.

We deliver high-quality, comprehensive care across a wide range of needs 24 hours a day, 7 days a week during term time. This includes the assessment and treatment of minor illness and injury, the management of sporting injuries and concussion, and ongoing support for pupils with chronic medical conditions. In addition,

we provide dedicated care for pupils' mental and emotional wellbeing, recognising the vital connection between physical health and overall resilience.

Our well-equipped facilities include consulting rooms and dedicated accommodation for boarders who may require overnight care, enabling us to respond effectively, compassionately, and promptly to both routine and more complex medical needs.

The nursing team also plays a key pastoral role within the College, building trusted relationships with pupils and offering support that extends beyond physical health. Working closely with House Masters, Matrons, and the wider pastoral network, the Health Centre ensures that every pupil receives personalised, holistic care tailored to their individual needs. We are proud to provide an excellent, pupil-centred service that is responsive, professional, and compassionate. Our aim is to create an environment in which every pupil feels safe, supported, and able to thrive both academically and personally throughout their time at the College.





Role and Responsibilities

The range of duties include, but not limited to:

- Organising and providing care for pupils
- First line for care and advice for pupils requiring medical assistance or support during the night.
- Managing pupils with chronic illnesses
- Undertaking health checks
- Handling accidents, including sports injuries and substance abuse
- Administering medications according to College policy
- Carrying out duties in line the College' safeguarding protocols
- Maintaining records and the College accident report book
- Participation in pastoral care, liaising with teaching staff, parents and guardians
- Working in partnership with teaching staff to promote and deliver effective health education
- Communicating effectively with colleagues, pupils, staff and parents
- Referring to other healthcare professionals when required
- Acting as a First Aider and assisting in the provision and maintenance of all First Aid equipment throughout the College
- Maintaining professional development to meet with prep requirements
- Attending departmental meetings and participation in the formulation and updating of departmental policies and protocols
- Other reasonable duties as directed by the Nursing Manager, Bursar and Deputy Head
- Required to stay in 'on-call nurses room' during the night duty.

Person Specification

Essential Criteria

- A nursing qualification RGN or RSCN .
- Excellent communication skills - able to produce clear, concise and timely oral and written communications.
- Excellent organisational skills
- Competent IT skills
- Able to prioritise and organise own workload and to meet deadlines.
- Decision maker.
- Self motivated - able to be conscientious and show initiative. Able to listen well and understand others needs and perspectives.
- Empathy with young people (11-18 years)
- Able to follow procedures and protocols
- Able to work effectively both in collaboration with other staff as well as being able to work independently.
- Flexible and professional approach.
- Resilient and able to cope with the pressures of working within a busy school medical centre.
- Calm, methodical and logical.
- Willingness to further develop and undertake professional training and development

Desirable Criteria

- Experience of working as a School Nurse, paediatric child care or community nursing
- Experience of A&E nursing
- Knowledge and understanding of sports injuries
- Knowledge/experience of counselling
- Knowledge of health promotion, particularly in young people
- An understanding and knowledge of child protection within a school/young person's environment
- HSE recognised First Aid at Work/BLS qualification.





Terms and Conditions

- **Hours:**

Either: 1 Long Day Shift (7:30am – 7:45pm), 1 Short Day Shift (12:00pm – 6:00pm) and 1 sleeping on call shift (7:30pm – 7:45am) - 30.5 hours per week Term Time Only including Inset. Salary: £19,559.

Or: 2 Long Day shifts (7:30am – 7:45pm) and 1 Short Day Shift (12:00pm – 6:00pm) - 30.5 hours per week Term Time Only including Inset. Salary: £22,476.

- **Holidays:** Statutory holiday entitlement pro rated for part time working is provided and taken during school holiday periods and has been included in salary above.
- **Pension:** The College operates the Epsom College Automatic Enrolment Scheme. The Scheme is administered by The Pensions Trust and eligibility is based on statutory criteria. If eligible, the Employee will be required to contribute a minimum of 5% of basic salary and the College will contribute 4% in compliance with current legislation.
- **Benefits:**
 - Private health care
 - School fee discount
 - Life Assurance
 - Meals and refreshments free of charge during working hours
 - Free use of fitness suite at certain times
 - Free car parking on site

Method of Application:

Candidates to complete an application form which can be downloaded via our website www.epsomcollege.org.uk. To comply with safeguarding procedures when working in a school, CVs will not be accepted. Applicants should refer to the Recruitment, Selection and Disclosure policy on the College website. Applications will be assessed in order of receipt and interviews and appointment may occur at any stage after applications are received. Please apply as soon as possible.

If you wish to discuss the role or the working arrangements further, please contact the Nurse Manager for an informal chat Hannah.Farish@epsomcollege.org.uk.

Safeguarding and Equal Opportunities

SAFEGUARDING

Epsom College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The post is exempt from the Rehabilitation of Offenders Act 1974 and the School is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are “spent” unless they are “protected” under the DBS filtering rules) in order to assess their suitability to work with children.

In compliance with statutory safer recruitment regulations, the post will be offered subject to receipt of satisfactory written references, pre-placement medical assessment, proof of appropriate qualifications, a check of online search engines and websites of publicly available information that does not identify the candidate as potentially unsuitable to work within a school setting, a satisfactory Enhanced Disclosure from the Disclosure and Barring Service and overseas police check if appropriate, as well as confirmation that the successful candidate is able to work in the UK.

Prior to interview, an online search of internet

search engines, websites and other publicly available and publicly accessible platforms to ascertain applicant’s suitability to work within a school environment will be undertaken on applicants that have been shortlisted. Please note whilst the Enhanced DBS check will be paid by the College if an overseas police check is required it will be at the cost of the successful applicant.

EQUAL OPPORTUNITIES EMPLOYER

Epsom College is an equal opportunities employer that believes in equal opportunities for all, celebrates, and welcomes diversity.

Employment decisions throughout the school are made without regard to any status protected by law. If you require any reasonable adjustments at any stage of the application process, please feel free to contact our HR department or detail any adjustments on the application form.





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WWW.EPSOMCOLLEGE.ORG.UK