



Candidate Information Pack

Head of Junior Boarding

Full-time, term-time

Starting January 2027, or April 2027



Farleigh School, Red Rice, Andover, Hampshire SP11 7PW
www.farleighschool.com | 01264 710766

Welcome from Fr Simon Everson, Headmaster



Thank you for your interest in the key position of Head of Junior Boarding at Farleigh School.

Farleigh is a thriving and exceptional school for over 425 boys and girls aged 2 to 13. It is a wonderful place to work, where every member of staff plays a vital role in creating a happy, energetic and nurturing environment for our pupils.

We are proud of our dedicated colleagues, ambitious standards and commitment to providing the very best for every child. Supported by a loyal and engaged parent community, we strive to help our pupils grow into confident, kind and thoughtful young people, ready for the opportunities ahead.

I hope that you enjoy finding out a little bit more about the role of Head of Junior Boarding. If you would like an informal discussion about the position, please call Deborah Jones, the HR Manager, on 01264 710766.

With best wishes,
Fr Simon

About Farleigh

Farleigh School is a thriving co-educational prep school for day and boarding pupils aged 2 to 13, set within 70 acres of beautiful Hampshire countryside.

Farleigh is a Catholic school welcoming families of all faiths and none. Farleigh combines excellent teaching, outstanding pastoral care and a wealth of opportunities for children to grow in confidence and discover their talents.

*"I wouldn't hesitate to send my children to Farleigh.
It's the perfect blend of everything you could hope for in a school."*

Tatler Good School Guide, 2027



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Role Specification

Farleigh School is seeking a confident, approachable and highly organised individual to lead our Junior Boarding provision. Open to those with teaching or non-teaching experience, the role will oversee the smooth running of the Junior Boarding House, leading staff and ensuring a safe, welcoming and nurturing environment where every boarder feels supported and able to thrive. You will provide strong leadership and management for both staff and pupils, overseeing day-to-day operations, pastoral care, and the wellbeing of all junior boarders. This includes creating a positive boarding culture, maintaining high standards of care, and working closely with parents and colleagues to support each child's personal and academic development.

Key Responsibilities (a full breakdown can be provided on application to hr@farleighschool.com):

- **Leadership & Management:** Lead the Junior Boarding House, supporting staff and ensuring a positive, safe and inclusive environment.
- **Pastoral Care:** Ensure boarders feel happy, supported and able to thrive in all aspects of school life.
- **Communication & Relationships:** Build strong relationships with pupils, parents and colleagues.
- **House Administration:** Oversee the smooth, safe and effective day-to-day running of the Boarding House.
- **Promotion of Boarding:** Champion Farleigh's boarding provision, helping to raise its profile and attract and engage boarding families.

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Candidate Specification

The ideal candidate will have:

Essential

- Previous experience working in a boarding environment or pastoral care setting
- Proven leadership and management experience, ideally within a school or residential setting
- Strong background in safeguarding and welfare responsibilities
- Willingness to undertake relevant courses
- IT literacy for managing records and communication effectively

Desirable

- First Aid qualification
- Familiarity with boarding regulations and compliance

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Salary, Benefits & Application Process

The successful candidate will receive a remuneration package which includes:

- A competitive salary based on the skills, experience and qualifications at time of appointment
- Membership of the school's pension, life assurance and income protection schemes
- Access to Employee Assistance programme and retail discounts
- Free accommodation will be provided (family accommodation may be available)
- Free school meals during working hours during term time
- Professional Development Support
- Free car parking
- Supportive colleagues and an outstanding working environment
- A beautiful setting in which to work
- Access to staff social events



How to apply

To apply for the role of Head of Junior Boarding, please complete the application form and return it to Deborah Jones, the HR Manager at hr@farleighschool.com.

Applications will be accepted until the position is filled, therefore early application is encouraged.

Key Dates

Closing date for applications: 2nd November 2026

Interviews will be held from: 9th November 2026

Start date: January 2027 or April 2027

The school reserves the right to call someone to interview before the application closing date.

Safeguarding, Equality, Diversity and Inclusion

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant must be willing to undergo appropriate Child Protection Screening, including references from past employers, an enhanced DBS disclosure and an online search in line with safer recruitment.

Farleigh School is a co-educational organisation that believes strongly in equal opportunity for all.



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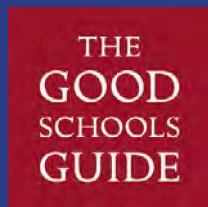


Farleigh is a truly special place to work. From its beautiful setting to its supportive and dedicated staff team, there is a strong sense of purpose and community that makes coming to work each day both enjoyable and rewarding.

Current member of staff



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For any further information about the role or other roles please contact
HR Manager, Deborah Jones hr@farleighschool.com

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