



FARNBOROUGH HILL
WHOLEHEARTEDLY

JOB DESCRIPTION

Teacher of Design and Technology

General

- To support the aims, values and ethos of the School and to contribute to the implementation of the School's Mission Statement.
- To support the aims and objectives of the Design and Technology Department and to meet objectives which lead to the achievement of those aims.
- To make a significant contribution to the School's and the Design and Technology Department's co-curricular programme.
- To be accountable to the Headmistress and to perform such duties as she may reasonably direct, including some duties out of school hours.

Key Responsibilities

- To maintain high levels of engagement and enjoyment of Design and Technology across all Year Groups.
- To support and encourage pupils to reach their full potential in Design and Technology.
- To teach the following: Resistant Materials, Product Design, and Graphic Products.
- To teach KS3 lessons on a carousel basis, including, where possible, some Art and Design
- To teach Product Design up to, and including, Key Stage 5.
- To deliver stretching and inspiring lessons that facilitate progress for all pupils.
- To actively monitor pupil progress and to complete regular assessments and reports.
- To undertake regular marking of pupils' work.
- To work independently and also as part of a team.
- To develop and share resources within the department, including schemes of work.
- To promote Design and Technology throughout the School and support recruitment for A level.
- To play a role in school trips and activities, particularly those centred upon Design and Technology.
- To take opportunities to make cross-curricular links and contribute to event days.
- To contribute to the SMSC education of pupils and to foster understanding and respect of fundamental British values.
- To attend and contribute to department meetings.
- To share in responsibility for maintaining department noticeboards and displays.
- To contribute to the Sixth Form Enrichment Programme.

Other Responsibilities

- To play an active role in the life of the School.
- To perform supervisory duties including invigilation; supervising pupils at breaks and covering for absent colleagues.
- To attend school events including: assemblies, Masses, parents' evenings, school Insets, staff meetings and staff briefings.

- To nominate pupils for the Arkwright Scholarship, and to help prepare them, as requested by the Head of Department.
- To organise resources/servicing and maintenance equipment.
- To keep up to date with Health & Safety requirements and ensure they are put into practice.
- To assist in the supervision of Design and Technology revision and support groups from time to time.

Pastoral Responsibilities

- To act as a Form Tutor and to carry out the duties associated with the role.
- To contribute to and lead the delivery of PSHEE.