

Teacher of Geography

Candidate Brief



Halliford
School
SHEPPERTON

*Awarded a Significant Strength for
Pupil Leadership - ISI November 2025*





Come as you are. Go as all you can be.

About the Role

Embark on an exciting and rewarding journey as a Teacher of Geography at Halliford School, where your passion for the subject will inspire curiosity about the world and empower students to understand it more deeply. This is an excellent opportunity for an enthusiastic and dynamic Geography specialist, whether an Early Career Teacher or a more experienced colleague seeking a new professional environment within a highly supportive school.

At Halliford School, Geography is a thriving and popular subject, valued for its unique position at the intersection of the Arts and the Sciences. The Geography Department is committed to developing students' core geographical skills, including observation, data collection, analysis, interpretation, and evaluative judgement. Alongside these skills, pupils are encouraged to think critically about people, places, and environments, enabling them to construct informed social, moral, and political viewpoints and to understand how human and physical processes interact to shape the world.

The successful candidate will teach Geography across year groups, with students taught in mixed-ability classes through an engaging and carefully sequenced curriculum that builds strong foundations in geographical knowledge, enquiry, and skills. Topics include Our Amazing World, Geography of Crime, Geography of Sport, Global Hazards and Ecosystems, among others. Lessons promote curiosity, independent thinking, and the application of geographical understanding to real world contexts, ensuring a smooth progression to GCSE and beyond. As a forward thinking department, we make extensive use of technology, with all students equipped with their own touch-screen device to support learning. Microsoft Teams and OneNote are used to plan and deliver lessons, with students' progress and targets recorded in their assessment books

At GCSE, Geography is a highly successful option, with a strong uptake and excellent outcomes. Students follow

the OCR B: Geography for Enquiring Minds specification, developing their understanding of global challenges while refining examination technique and fieldwork skills. At A Level, students follow the OCR Geography course and engage with complex geographical issues through independent research, synoptic thinking, and extensive fieldwork, including the completion of the Non-Examined Assessment (NEA).

The Geography Department consists of three full-time members of staff who work collaboratively in a supportive and collegiate environment. The department is based in a suite of two air-conditioned classrooms with an adjacent departmental office. Examination results are very strong, and the department prides itself on fostering high academic standards while maintaining students' enthusiasm and enjoyment of the subject.

Fieldwork is regarded as an integral part of geographical education at Halliford. Classroom learning is complemented by a wide range of fieldwork opportunities across all year groups, allowing students to apply theoretical knowledge in real-world settings. At A Level, fieldwork develops a high degree of independence, responsibility, and academic rigour, particularly through extended research and report writing. The department also organises enrichment opportunities, including a biennial Geography trip to Iceland.

You will join a warm, ambitious, and forward-thinking school community, with access to extensive CPD opportunities. For those undertaking or completing Early Career Teacher training, the school works in partnership with the Independent Schools Teacher Induction Panel (ISTIP) to ensure high-quality induction and professional support.

This is an outstanding opportunity to become part of a successful Geography Department and to play a pivotal role in shaping students' understanding of the world and their place within it.



Role Description

Salary

The post holder will be paid on the appropriate point of the Halliford School Teacher's Pay Scale. We provide a competitive pay package along with excellent benefits.

Lines of Responsibility

The Teacher of Geography is directly responsible to the Head of Geography on curriculum matters and the relevant Head of House for pastoral issues.

Key Responsibilities

The basic duties of a teacher are outlined in the Staff Handbook and include the role of form tutor. All members of staff are expected to contribute to the rich co-curricular life of the school.

Teaching & Learning

- Teach Geography as required from Key Stage 3 to A Level.
- Plan high-quality lessons in accordance with the departmental Scheme of Work
- Take full account of students' prior levels of attainment and use this along with available academic data to inform planning
- Maintain good discipline by following the school's policies and procedures
- Establish a purposeful working atmosphere during all lessons and activities

- Set appropriate and challenging goals for all students
- Identify and work appropriately with those students with Special Educational Needs and Disabilities and Exceptional Performers
- Organise and deliver Geography clinics / drop-in sessions, as required.
- Communicate effectively with parents
- Set work when required for absent students and e-mail to parents

Assessment, Recording and Reporting

- Keep accurate and regular records of students' work
- Mark and return work set, including homework in line with the departmental and whole school policies and within an agreed and reasonable time
- Carry out assessment programmes as agreed by the Head of Department and Deputy Head Academic
- Complete detailed full written reports and grade cards in line with the whole school reporting schedule
- Attend parents' evening as required and keep parents regularly updated about their child's performance and targets.



Co-Curricular & Whole School

- Take a full and active role in the co-curricular programme on offer at the School, including offering to run a KS3 Geography Club.
- Prepare suitable classroom and departmental display material
- Organise and participate in educational visits, departmental events and fieldwork activities and 3 Saturday marketing days.
- Participate once a week as a member of the staff duty team
- Participate in Academic Collaboration Week and the Saturday Adventure Series (a School marketing day).
- Ensure you deliver the very highest levels of Safeguarding and Child protection at all times

Performance Review and Development

The teacher will be part of the School's Performance Review and Development programme. They will be assigned an appraiser (usually the Head of Department) who will set agreed targets and monitor professional development. In addition, all new members of staff are provided with a comprehensive programme of induction in the first year with a full review in the summer term.

Conditions of Employment

The post-holder must uphold the School's policy in respect of all matters related to Safeguarding and Child Protection. The above responsibilities are subject to the general duties and responsibilities in the written statement of conditions of employment (The Contract of Employment). The post-holder is required to support and encourage the School's ethos and its objectives, policies and procedures as agreed by the Headmaster and Governing Body. The post-holder would also be expected to carry out any other duties that are reasonably assigned by the Headmaster.

The Job Description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and this must not be construed. This Job Description is not necessarily a comprehensive definition of the post. It will be reviewed periodically and may be subject to modification at any time after consultation with the post-holder.





Subject Delivery

Essential

Desirable

Primary means of assessment

Have a good Honours Degree in Geography	●	Application Form
Evidence of qualification to teach Geography to A Level	●	Application Form
Demonstrate they have maintained an up-to-date knowledge of subject and teaching methodologies	●	Supporting Letter / Application Form
Have a good understanding of assessment and public examinations	●	Supporting Letter
Have Qualified Teacher Status / PGCE or be willing to undertake this qualification at the School	●	Application Form
Have high expectations of students	●	Interview
Be able to communicate effectively with students age 11 - 18	●	Interview
Be able to communicate effectively with colleagues	●	Interview
Work well as part of a small and dedicated team	●	Interview
Have a good range of teaching strategies to foster excellence	●	Interview
Be able to effectively use data to help students achieve their full potential	●	Supporting Letter
Demonstrate knowledge of how to plan for effective learning with a range of teaching strategies	●	Interview
Ability to prioritise effectively	●	Interview
A professional approach, which inspires confidence in students and parents	●	Interview
Mark effectively and provide developmental feedback	●	Interview
Excellent written and ICT skills (Microsoft Office) to gain participation and encourage learning	●	Interview
Evidence of excellent behaviour management strategies and the ability to set a culture of high expectations for students	●	Interview



Whole School

Essential Desirable Primary means of assessment

Evidence of a commitment to promoting the health, welfare and safeguarding of young people at all times



Interview

Understanding Special Educational Needs and an ability to implement individual education plans as required to enable all students to successfully access the curriculum



Supporting Letter / Interview

The ability to deal effectively and sensitively with the needs of parents / guardians



Interview

A commitment and willingness to engage in the wider co-curricular life of the school



Supporting Letter / Interview

A positive motivation to work with young people



Interview

Emotional resilience and a good sense of humour



Interview

How to find us



**Halliford
School**
SHEPPERTON

Independent Senior Day School
Boys 11-18 Years • Girls 16-18 Years

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