

# SPORTS GAP STUDENT

CANDIDATE INFORMATION



**King's  
St Alban's**

INDEPENDENT CO-ED DAY SCHOOL FOR AGES 2-11



# Welcome

Thank you for your interest in the role of Sports Gap Student at King's St Alban's Prep School.

I am so pleased that you are considering applying for a Sports Gap Student role at King's St Alban's Prep School.

This is a busy and fulfilling community of which to be a part. Our class sizes are small, allowing personalised learning and providing the perfect opportunity for children to have fun and to learn creatively.

The King's St Alban's site is adjacent to 'Big King's' and benefits greatly from shared facilities, including

extensive playing fields, astro, 25m swimming pool and two sports halls, staffing and an ease of transition. We have approximately 160 children from ages 2 to 11 on our beautiful city-centre site, which includes a Nursery, purpose built Pre-Prep department and forest-school area.

We are looking to appoint an enthusiastic Sports Gap Student to our friendly team at King's St Alban's for the 2026-27 academic year. The ideal candidate will have a passion for sport and will enjoy sharing their enthusiasm and knowledge with children.

If this sounds like your sort of role then I look forward to meeting you in the weeks ahead.

**Nick Hawker**  
Head  
King's St Alban's Prep School

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# Job description and person specification

The school ethos is to encourage commitment, hard work, and perseverance and as such all children are given the opportunity to take part in inter-school fixtures from Year 3 onwards.

For boys, competitive sports are Rugby, Football, and Cricket, whilst girls play Hockey, Netball and Cricket competitively. Boys and girls are equally encouraged to try any of these sports in one of our after-school clubs. Swimming features strongly at King's St Alban's. All children in Reception to Year 2 have weekly swimming lessons and from Year 3 swimming is taught every other half term as part of PE. There are also two further opportunities to swim after school and, for our stronger swimmers, there is an early morning coaching session each Monday.



To help deliver a full and varied range of activities for our pupils, we are seeking to appoint a Sports Gap Student for the 2026-27 academic year. This is an exciting role that will enable a keen and

professionally-minded individual to gain valuable experience and contribute in a tangible and rewarding way.

## Duties

- ♦ Assist in the delivery of Games lessons by reinforcing teaching points, recording results and preparing equipment.
- ♦ Adhere to Health and Safety policies and procedures in order to ensure a safe, effective, pupil-friendly environment in all lessons and activities.
- ♦ Be prompt to lessons, wearing the appropriate sporting attire.
- ♦ Assist with co-curricular activities.
- ♦ Uphold the King's School Foundation's reputation and sporting ethos.
- ♦ Ensure all pupils' experiences are positive and enjoyable.
- ♦ Maintain the equipment for the PE and Games programmes.
- ♦ Play a role within the working school day, including lunchtime supervision and other duties.
- ♦ Be proactive in matters relating to health and safety, safeguarding and child protection.

## Hours

The role is part-time, 18 hours per week, to be worked in the afternoons, Monday to Friday. Fixed term for one year, from September 2026, term time only.

## Skills required

- ♦ Enthusiasm and passion for one or more sports.
- ♦ Ability to inspire pupils to take part in sport and to work as a team.
- ♦ Ability to establish good working relationships with colleagues and young people.
- ♦ Readiness to take own initiative.
- ♦ Ability to work successfully both independently and as part of a team.
- ♦ Ability to communicate clearly and confidently.
- ♦ Determination to achieve high standards and to encourage others to do so.
- ♦ Desire to make the very most of this opportunity for personal development.

It is desirable that applicants have:

- ♦ A knowledge of safeguarding practices in an education setting, however training will be provided.

# Safeguarding Responsibilities at King's Worcester

The King's Foundation is committed to safeguarding and meeting the needs of all children.

## What is safeguarding?

Safeguarding and promoting the welfare of children is defined as:

- Protecting children from maltreatment.
- Preventing impairment of children's health or development.
- Ensuring children grow up in circumstances consistent with the provision of safe and effective care.
- Taking action to ensure all children have the best outcomes.

(Definition from *Keeping Children Safe in Education, 2025*)

## Our commitment to safeguarding

The King's School, Worcester ensures that safeguarding is given the highest priority and actively promotes the well-being of pupils. Safeguarding and child protection are at the forefront of, and underpin all relevant aspects of, process and policy development.

The Foundation's safeguarding culture supports good practice and enables issues to be addressed promptly and appropriately in the best interests of the children.

## Safeguarding culture at King's

As we strive to maintain an open culture of safeguarding across the King's Foundation, we:

- Train our staff in safeguarding
- Work in partnership with King's families
- Liaise with external support agencies
- Follow the four Rs: Recognise, Record, Report, Refer
- Prioritise early intervention
- Listen to pupils
- Encourage professional curiosity
- Create a team around the child.

## Responsibilities of the successful candidate

Staff are advised to maintain an attitude of "it could be happening here and probably is" as far as safeguarding is concerned and should always act in the best interest of the child.

All staff must:

- Actively promote and safeguard the welfare of all pupils
- Have proper regard for the Foundation's Safeguarding Policy and related procedures
- Report any concerns in a timely manner
- Attend annual safeguarding training.



# Application Process

In order to provide our pupils with a well-rounded and enriched educational experience which is truly representative of the world in which they grow up, the King's Foundation strives to place equity, diversity and inclusion at the heart of everything we do, ensuring that we build a community which is truly representative of all backgrounds and experiences. We believe that we will do that best if our employees come from different backgrounds and if we create an environment of inclusion and belonging for them.

All applications will be acknowledged and all applicants will be notified as to whether or not they have been invited to an interview.

Successful applicants will be advised of the date and time of the interview. References will be requested and candidates should be aware that referees will be asked to comment on a candidate's disciplinary record and whether or not the candidate has been subject to any child protection concerns. Proof of identity will be required at interview.

Candidates unsuccessful at interview will receive written notification.

The School is required to ensure that the successful candidate is checked by the Disclosure and Barring Service. Details of the School's policies on safeguarding and promoting the welfare of children as well as equal opportunities are available on request. References will be obtained and verified prior to the appointment being confirmed.

The King's Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service. Shortlisted applicants will be required to complete a self-declaration form in relation to any criminal record or information that may make you unsuitable to work with children, and will be subject to an online search.

## How to apply

Candidates should complete a downloadable application form which can be found on the Current Vacancies page of our website at [www.ksw.org.uk/careers](http://www.ksw.org.uk/careers) and should then be emailed to [recruitment@ksw.org.uk](mailto:recruitment@ksw.org.uk)

Please submit any queries regarding the role to the HR team at [recruitment@ksw.org.uk](mailto:recruitment@ksw.org.uk)

**Closing date for applications: 9am Monday 8th June 2026**

**Start date: September 2026**

Please visit the vacancies page of the School website [www.ksw.org.uk/careers](http://www.ksw.org.uk/careers) to find out more about the benefits of working at King's and to hear why our staff love being a member of the Foundation community.





**The King's School, Worcester**

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**[ksw.org.uk](http://ksw.org.uk)**

The King's School, Worcester: A company limited by guarantee, registered in England.  
Registered office: 5 College Green, Worcester WRI 2LL. Company No: 4776324. Registered charity No: 1098236.

The information, terms and conditions set out in this prospectus and all occasional papers may be amended from time to time, and their provisions, subject to any such amendments, shall continue to apply for the whole period during which a boy or girl continues to attend the School, irrespective of his or her age.