

Lewes Old Grammar School

Candidate Pack

Role: Part-Time Fixed-Term Maths Teacher

Responsible to: Head of Maths



Introduction

Lewes Old Grammar School is an independent co-educational day school located in the historic county town of Lewes, educating children from 3 to 18 years old.

The School encompasses traditional values combined with a forward approach to the education of young people, and it is proud of the family ethos and community it engenders. First established in 1512, Lewes Old Grammar School combines high educational standards and small classes in a caring, well-mannered environment together with economic fee levels. There is an extensive program of extra-curricular activities running on Friday afternoons for Years 7-9 and many opportunities for students to take part in music and drama activities.



Morley House caters for children from three years old until the age of ten and is located in an independent building in a pleasant, residential area of Lewes.



The Senior School occupies four historic buildings on Lewes high street. Here we educate children from the age of 11 until the age of 18.



A Message from the Headmaster



I am very proud to have been Headmaster of Lewes Old Grammar School since 2003. Our school is truly unique; a special place that nurtures talent of every type and excels in promoting the personal development of our pupils.

Here we believe that every student should be known and valued as an individual and given the confidence to develop and express their own thoughts. Excellent teaching staff instill a lifelong love of learning against a backdrop of traditional values in a positive and happy atmosphere.

The pupils themselves both past and present are our greatest advertisement: assured, fulfilled and successful, with an enduring affection for their school.



Robert Blewitt

Headmaster at Lewes Old Grammar School

Working in Lewes

Most historians agree that Lewes' name derives from the Old English 'hlaews' ('hills' or 'mounds') as Lewes is built into the slopes either side of the Ouse Valley. Located right in the middle of the South Downs National Park, Lewes has been ranked as one of the best places to live in the UK. As a thriving market town, it was also recently voted one of Britain's best independent high streets. Lewes has excellent transport links, with regular train services to Brighton and Eastbourne, as well as direct journeys to London Victoria.



By Bus

Lewes is just a short trip on the 28 or 29 from Brighton. There are also regular 166 bus services to Hayward's Heath which include stops in Plumpton and Chailey.



By Train

Lewes station is a busy commuter hub with two trains per hour to London Victoria, plus regular services running to Brighton, Eastbourne, Ashford and Seaford.



By Car

Lewes is situated just off the A27 with quick links to Uckfield, Hayward's Heath, Eastbourne, Seaford and the surrounding Sussex towns and villages.

Working at LOGS

Lewes Old Grammar School is a community which is moulded by the individual pupil's aspirations and needs.

At LOGS, we believe in investing in our staff in the same way. LOGS prides itself on the expertise of staff in each subject area. Experienced and new teachers who join our faculties will benefit from the wealth of specialism across the curriculum and the excellent resources available to them.



Staff Benefits

Our benefits scheme is available to all members of staff, regardless of their role or department. Currently our staff benefits package includes:

1	School fee remission
2	Pension scheme
3	Death in service
4	Bike 2 Work scheme member
5	Subsidised and complimentary food
6	Counselling and employee assistance
7	24 hour online GP service
8	Social calendar of events
9	Subsidised yoga lessons
10	Subsidised sports club membership

Purpose of the Role



We require for November 2026, a well-qualified and enthusiastic teacher of Mathematics to join our thriving department for up until the end of the academic year. The post is part-time and requires the successful candidate to teach a 0.6 timetable over four days per week, Tuesday to Friday.

The successful candidate will have excellent interpersonal skills combined with the ability to motivate students, whilst retaining a sense of fun. Maths is a popular subject throughout the years.

Principal Duties

- to plan and teach the pupils according to their educational needs and abilities in line with the department's schemes of work, which foster positive communication skills and encourage and develop an interest in Maths;
- to relate all teaching to relevant schemes of work with a clear focus on encouraging and extending the performance skills of pupils at KS3 and KS4;
- To teach Maths to KS3 and GCSE;

- to mark positively and appropriately to ensure regular and productive feedback and keep appropriate records of lessons taught and pupils' progress;
- to share in the process of internal examination setting;
- to foster and support the school's rules and guidelines, aims, values and ethos;
- to implement all relevant aspects of school policies e.g. reports, homework, etc;
- to attend departmental meetings as required;
- to cover classes as required when members of the department are absent; when other staff members are absent and to actively teach these classes if the absent member of staff is a Maths teacher.
- to protect the safety of pupils and staff in accordance with the school's Health and Safety Policy in liaison with the Head of Department;
- to participate in activities and events associated with the subject e.g. lectures, exhibitions, visits, clubs, societies etc. and accompanying pupils to internal and external events and competitions, as appropriate;
- to participate in relevant visits to other events in accordance with the school's policy for offsite trips;
- to participate in Sports Days, and any other appropriate event(s);
- to participate in departmental events, liaise with form staff and the Head of Department, as appropriate, to ensure that the progress of each student is monitored;
- to use IT within the department to help with teaching and learning, as and when appropriate;
- to participate in the department's contribution to the extra-curricular activities in the school related to Maths (specifically at lunch time and after school);
- to attend Parents' Evenings relevant to pupils taught;
- to undertake other tasks relevant to the work of the department or the needs of the school, as these may arise (e.g. to carry out duties, when asked to do so.)

Skills and Experience

Essential

- Capacity to inspire pupils of high ability and enhance pupil learning;
- Proven communication and interpersonal skills;
- Empathy for pupils, parents, staff and the community;
- Committed to continual personal and professional development;
- High order organisational skills, effectively manages commitments and deadlines;
- ICT competence and willingness to learn and use new technologies;
- Works collaboratively and supportively with colleagues within school and other organisations;
- Respects and values the different experiences, ideas and backgrounds others can bring to work and to teams;
- Ability to motivate and encourage participation in activities and a willingness to take part in and/or organise trips and visits;
- A generosity of spirit and a willingness to contribute to the extra-curricular life of the School;

Desirable

- Exceptional levels of planning and organisation, with outstanding attention to detail.
- Significant initiative and drive allied to the ability to work quickly and accurately.
- Articulate in all forms of communication; fluent and accurate written and spoken English.
- Excellent time management skills.
- Excellent organisational skills with the ability to prioritise work and meet deadlines.

Safeguarding and Pastoral

- Committed to safeguarding and promoting the welfare of children and young people.
- A satisfactory Enhanced Disclosure from the DBS.



Terms and Benefits

Start Date

2nd November 2026.

Working hours

Monday to Friday, 8:30am to 4:30pm term-time only position.

Salary

Competitive salary depending on experience.

Pension

A contributory pension scheme is offered together with death in service benefit.

Lunch

Subsidised lunch is available in the dining room each working day when the kitchens are open.

Gym and Pool

Discounted membership to the Southdown sports club.

Fees

School fees remission for dependents of the job holder attending the School; if not already at the school, any child would have to meet all the normal entrance requirements.

Further Details

Applications must be made using the school's Application Form, Equal Opportunities Form along with a covering letter of application, including full contact details of two referees. CVs will not be accepted without a completed application form.

Lewes Old Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo Child Protection screening appropriate to the post, including checks with past employers, the Disclosure and Barring Service and sign a self-disclosure form.

Contact us



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