



ALLEYN'S
OAKFIELD

Appointment of
Visiting Music Teacher
Teacher of Clarinet
from September 2026

Information for Applicants



About The Role

Alleyn’s Oakfield School is seeking to appoint a well-qualified and enthusiastic Visiting Music Teacher (VMT) to deliver individual Clarinet lessons to begin teaching from the start of the 2026/27 academic year in September 2026.

The successful candidate will inspire and motivate pupils through engaging individual Clarinet lessons, delivering a broad range of styles. They will teach students from beginner to advanced level across the Prep School Years.

The school runs ABRSM examinations each term and Trinity College London examinations twice a year, so experience in preparing pupils for graded exams is desirable.

Nature of the Engagement

You will be engaged as a self-employed contractor providing music tuition directly to pupils. The contract for lessons is between you and the parent; the school is not a party to this arrangement and has no obligation to provide pupils, lessons, or a minimum level of work.

The school facilitates your access to its premises and pupils for this purpose. This arrangement may be ended by either you or the school, with reasonable notice, at any time.

Responsibilities of the Role:

- Deliver high-quality individual Clarinet lessons tailored to each pupil’s level, goals and musical interests;
- Plan and deliver well-structured lessons using your professional judgment, with clear progression and appropriate challenge;
- Ensure pupils acquire, consolidate and develop musical knowledge, skills and understanding;
- Support pupils in preparing for external examinations (ABRSM, Trinity College London) where appropriate;
- Maintain discipline and behaviour standards during lessons in accordance with the school’s behaviour procedures;
- Keep records of pupil progress and communicate with parents on request;
- Reflect on your teaching practice and seek continuous improvement;
- Maintain a professional, reliable and punctual approach to lesson delivery;
- Comply with safeguarding requirements and the school’s child protection policies;
- Adhere to the school’s data protection and confidentiality requirements;
- Be aware of the school’s Health and Safety Policy;
- Where practicable, support the school’s environmental sustainability agenda.

The school may provide feedback or guidance on standards or expectations; your approach to lesson content, pedagogy and teaching method remains your professional choice.



Person Specification

Qualifications & Experience:

- A recognised music qualification or equivalent professional experience in Clarinet.
- Strong instrumental proficiency and confidence teaching across a range of styles.
- Experience teaching Clarinet to young people, ideally in a school setting.
- Experience preparing pupils for graded music exams (ABRSM and/or Trinity College London).

Skills & Abilities:

- Ability to inspire and motivate young learners across a range of abilities.
- Clear communication skills suited to primary-aged pupils and parents.
- Strong lesson-planning and organisational skills, including pupil progress records and scheduling.
- Ability to deliver structured, progressive lessons tailored to individual pupils.
- Reflective practice and a commitment to continuous professional development.

Personal Attributes:

- Enthusiastic, approachable and supportive, with a genuine passion for teaching music.
- Patient and encouraging, with the ability to build positive rapport with pupils and families.
- Professional, reliable and punctual in lesson delivery.
- Able to work collaboratively with the music department.
- A strong commitment to safeguarding and child protection, and to treating all pupils fairly.



Arrangements for the Appointment

Applications

Further information about how to apply can be found on our website, www.alleyns.org.uk/jobs.

The deadline for applications is midnight on Monday 31 August 2026.

If you have any questions you are very welcome to contact Human Resources by email at jobs@alleyns.org.uk or by phone on 020 8613 5016.

Interviews and Appointment

Interviews will be conducted at the school on the week commencing on Monday 7 September 2026.

This will consist of interviews with relevant colleagues including the Director of Music. There will also be an opportunity to meet with other relevant staff.

Please note that references may be taken up before the interviews. If you would prefer to be contacted first please state this.

Suitable candidates may be interviewed before the closing date, and we reserve the right to withdraw the position if an early appointment is made.

Safeguarding Checks

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff, contractors and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced DBS check in line with our Safer Recruitment Policy.

Equal Opportunities

We welcome applications from all candidates who meet the requirements of this role. Alleyn's values the different perspectives and experience each candidate brings, and we are committed to a fair and inclusive recruitment process for all.

Our Values (the Alleyn's ROCCK!)

Respect
Opportunity
Curiosity
Courage
Kindness

Working at Alleyn's

Terms and Conditions

This is a part time, term time, self-employed position at Alleyn's Oakfield in Dulwich, South London. The school may offer up to one day of teaching per week based on demand; the actual hours offered and accepted will vary.

Recommended hourly rate: £49.50 per hour.

Parents are invoiced directly by you for lessons delivered. The responsibility for arrangements relating to the payment of lessons lies with you.

Subject to completion of the required DBS check and safeguarding screening, the post would be available from September 2026.

Commitment to Safeguarding

Alleyn's Oakfield is fully committed to providing a safe environment for children, staff and all visitors, including contractors. We promote a climate where anyone in the community can freely share their concerns about themselves or others in terms of individual safety and well-being.

We protect the interests of the children at Alleyn's through awareness of the kinds of issues of abuse, maltreatment and neglect that would impair a pupil's health or development. In this way, we support pupils' development by fostering security, confidence and independence.

We provide an environment in which children and young people feel safe, secure, valued and respected, and know how to approach adults if they or those whom they know are in difficulties, with the assurance that they will be listened to.

All who work at Alleyn's, take responsibility for safeguarding and we always aim to act in the best interests of the child.

You will receive an induction to the school's safeguarding and child protection policies on or before your start date. You must comply with all safeguarding requirements. You are responsible for reporting any concerns about child safety or welfare to the designated safeguarding lead. Contact details and reporting procedures will be provided at your induction.

