



Queen Mary's SCHOOL

Appointment of:
Physical Education Teacher
(Maternity Cover)
Information for Candidates



The School

Queen Mary's School is a Christian community that values, nurtures and respects every individual. It is a place where all are challenged to do their best, serve others, show compassion and act with integrity.

At Queen Mary's School, we empower pupils to grow through four core pillars of character:

Trustworthiness: To develop integrity, think independently and act with honesty, responsibility and moral purpose.

Good Hard Work: To cultivate ambition, resilience and a lifelong love of learning through high expectations and academic challenge.

Public Spirit: To inspire social responsibilities leading with empathy and contributing positively to communities.

Good Manners: To foster a culture of kindness, respect and consideration where everyone can flourish.

Queen Mary's School is an all girls' independent boarding and day school situated in beautiful countryside, between Ripon and Thirsk. Baldersby Park, the School's current home, is a Grade 1 listed building surrounded by 40 acres of landscaped grounds, sports fields and paddocks.

The School's Nursery and Pre-Prep department is co-educational, while the Prep and Senior School is for girls only and spans the age range 7 to 16. The School has a strong boarding tradition with a healthy mix of full, weekly and flexi-boarding. The boarding life of the School is a central part of the Queen Mary's culture for both day girls and boarders.

Queen Mary's has a reputation for high academic achievement to add to a long-standing tradition of building all-round confidence in pupils, through a very wide range of educational and co-curricular opportunities.

Headmistress, Mrs Fe Beadnell, firmly believes in happily empowering children from the earliest years, nurturing leadership skills and a strong sense of self so that every pupil is equipped to become who – and what – they aspire to be. Our School is a dynamic and supportive environment where academic excellence, creativity, adventure, and personal growth go hand in hand.

The School is on a very strong footing financially, with a healthy endowment and recent investment in major facilities. The Board has an exciting long-term programme of investment to sustain Queen Mary's into the future.

Queen Mary's is part of the Woodard Corporation, a group of 43 independent and maintained schools. Woodard Schools operate as stand-alone entities, with professional support from the centre where required. The Woodard ethos promotes Christian education and high academic and pastoral standards within all its schools.



The Role:

An exciting opportunity has arisen at Queen Mary's for a Physical Education Teacher to join our thriving independent girls' school as Maternity Cover, with a wonderful co-educational Nursery and Pre-Prep, situated between Ripon and Thirsk.

Physical Education is at the heart of school life; we offer an independent wide-ranging curriculum, excellent teaching and a clear understanding of learning potential, within excellent sporting facilities. The candidate will be a dynamic individual who will motivate pupils within a busy and exciting Sports programme, bringing energy to this thriving PE Department as a proactive team player. The Physical Education teacher will be expected to teach children of all abilities from Reception - Year 11, across a breadth of sports, including Hockey, Netball, Cricket, Athletics and Swimming.

The academic life and co-curricular sporting of the School is overseen by the Deputy Head and Director of Sport, who ensure an up-to-date and challenging curriculum is in place. On-going relevant and measured assessment is essential and pupil progress is tracked to inform future teaching and learning goals.

Above all, Queen Mary's believes that the learning process must be enjoyable and engaging. Teaching and learning are supported by a wide range of resources and extra-curricular activities, including sports clubs and additional coaching sessions. The ethos and values foster an enthusiasm for lifelong learning and encourage independence of thought, as well as a balanced approach to the benefits of a healthy lifestyle. The children develop self-esteem, a wide range of knowledge and essential communication, team and life skills as they progress and thrive on the sporting field.

All staff are expected to contribute to the wider community of this successful school.

Reporting to: Director of Sport

Start Date: 4th January 2027

Salary will be paid for this role depending on experience and qualifications
Maternity Cover - Fixed Term Contract until 3rd July 2027
(Extension to be reviewed in April 2027)



Overview of Responsibilities

Specific Responsibilities

- To be an inspiring, first class PE teacher who fosters a love of sport and nurtures the wellbeing of all in their care
- To have prime responsibility for the educational development and pastoral care of the children within their care
- To teach according to the timetable, ensuring that lessons are planned, ordered and effective
- Lessons will have clear teaching objectives and maintain pace, motivation and challenge
- To know, understand and follow the subject curriculum and department schemes of work
- To set tasks which challenge pupils in line with growth mind-set and ensure high levels of interest in lessons and sporting clubs
- To use a variety of teaching methods to ensure effective learning
- To be aware of the need to adapt exercises and challenges according to the ability of the pupils, whilst maintaining high expectations of all and taking full account of any Special Educational Needs and Disabilities
- To encourage children to take responsibility for their learning
- To provide informative written reports on pupils' work and progress
- To maintain high levels of communication with parents regarding both pastoral and academic issues
- To have appropriate and challenging expectations
- To ensure there is a safe, stimulating and well-organised learning environment for young people.

- To be supportive of the School's aims, agreed teaching styles, methods of assessment and other policies
- To work as part of a team, in harmony with and for the furtherance of the School's ethos and declared educational aims and priorities

The duties currently assigned to this role include:

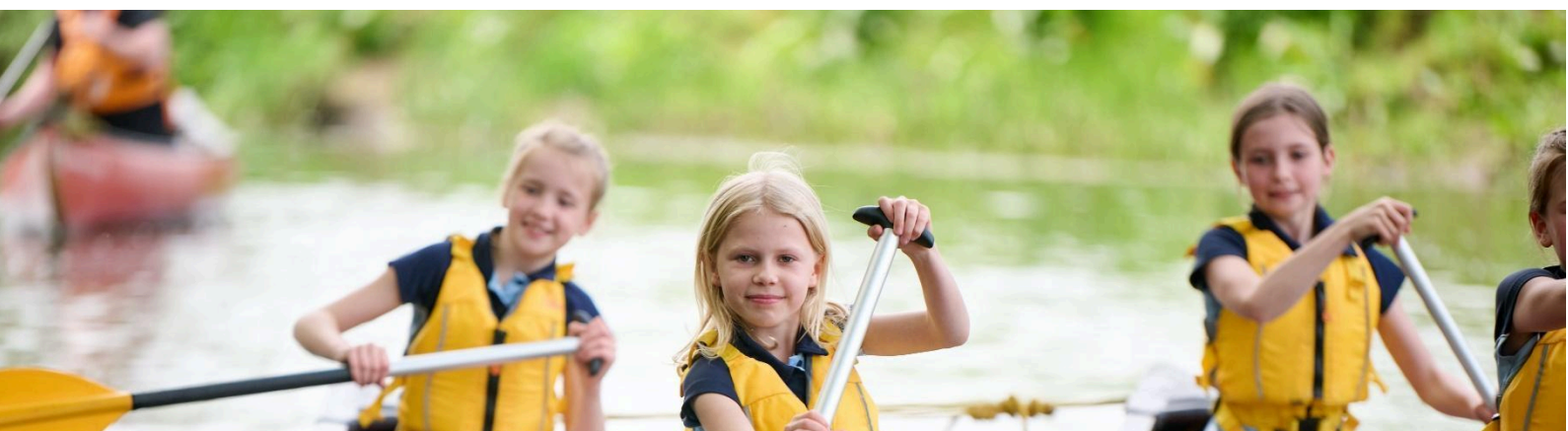
- Undertake supervision duties as required
- To attend staff briefings
- To attend Parents' Meetings and all major school activities, as appropriate (including INSET, Speech Day, Sports Day and Open Days)
- To participate in the School appraisal programme
- Contribute to the marketing and promotion of the School to prospective pupils and parents
- Relate to young people in an atmosphere of trust, openness and integrity and encourage a climate of mutual respect
- To make a full and active contribution to the extra-curricular life of the School
- To uphold the policies of the School

As a boarding and day school, we maintain the traditions of boarding, working an extended teaching day. Girls from Year 8 upwards have Saturday morning lessons and afternoon fixtures, which you will be expected to attend.

In addition to subject teaching, the new member of staff will be a Tutor. This pastoral role, played by each member of the teaching staff, is considered to be very important at Queen Mary's. Members of the teaching staff are expected to do regular duties. Reports are written for pupils at the end of term.



Attributes	Essential Criteria	Desirable Criteria
Qualifications	- Degree in Physical Education - Qualified Teacher Status - Experience and proven evidence of teaching Physical Education in Years 3-11	- Netball Coaching/ Umpiring experience - NRASTC/Safety Award for Teachers or NPLQ - Ability to teach AQA GCSE PE - Experience of teaching Early Years - Paediatric First Aid
Skills and abilities	- Set high expectations which inspire, motivate and challenge pupils - Promote good progress and outcomes by pupils, providing SMART marking and target setting - Plan and teach well-structured lessons adhering to the curriculum and Schemes of Work - Strong communication and interpersonal skills - Ability to be discreet and uphold confidentiality - Excellent time management and organisational skills - Excellent written English, accuracy and attention to detail - Strong IT skills (Google, Excel, Outlook) - Energy, drive, enthusiasm and a positive manner - Ability to build excellent relationships with a wide range of people	- Previous iSAMS experience - Experience of working in an all-age, independent, boarding school environment
Personal Attributes	- Prepared to undergo appropriate training as requested - A willingness to engage with and articulate the School's Christian values, ethos and heritage - Clear sympathy with the advantages of single-sex education - Awareness of the importance of Child Protection and Safeguarding of young people - Willing to play an active part in the life of the School community - Willing to work out of hours as and when school functions occur	- Teaching experience in a single-sex school



Terms and Conditions of Employment

This appointment is in regulated activity.

The following particulars do not form any part of an offer of employment. Terms and conditions, which will incorporate the Staff Handbook and contract of employment, will be documented in due course to the successful candidate.

General Notes

- The Physical Education Teacher (Maternity Cover) is appointed by the Head on the advice of the Deputy Head: Teaching and Learning, subject to enhanced DBS clearance and receipt of satisfactory references
- The appointee will be required to complete a confidential pre-employment health questionnaire (and medical examination where applicable), the costs of which will be met by the School
- The salary for this role is dependent on qualifications and discussed at interview. Paid in monthly instalments in arrears from the agreed date of the appointment and inclusive of holiday pay
- The appointee will be expected to participate in an annual appraisal process
- The appointee is required to give the School one term's notice of their intention to leave this post
- Accommodation is not provided
- The appointment is subject to one month probationary period which may be extended following a performance review
- Appropriate training will be provided and the school may support any work towards relevant professional qualifications.
- Additional benefits will include a 50% fee discount for children to be educated at Queen Mary's School (subject to places being available and all relevant admissions criteria being met).
- Meals will be provided free of charge during term time hours of work.

Other Benefits

- Royal London Defined Contribution Pension

All employees of Queen Mary's are responsible for promoting and safeguarding the welfare of children and young persons and must adhere to and ensure compliance with the School's Safeguarding Policy. If in the course of carrying out the duties of this post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, this must be reported to the School's Designated Safeguarding Lead.

Candidates must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

The Application Process

The closing date for applications is **16th October 2026**

All applications will be reviewed once submitted and suitable candidates may be interviewed before the closing date. The School reserves the right to withdraw the position if an early appointment is made. Therefore, applicants are strongly encouraged to apply early if interested.

If you are interested in applying for this role, please download and complete the application form available via the job vacancy page on our website and return it to: hr@queenmarys.org

All positions within the school are exempt from the provisions of the Rehabilitation of Offenders Act 1974.

Please be aware that we do not accept curriculum vitae. Only completed application forms will be submitted to the shortlisting panel.

Recruitment Checks

Queen Mary's is committed to safeguarding and promoting the welfare of children and young people. All shortlisted candidates will be required to complete identity, and qualification checks in line with our Safer Recruitment Policy, and references will be taken up at this stage. The successful applicant must also complete a medical questionnaire before an appointment is confirmed.

As part of our safeguarding commitment, candidates will undergo child protection screening appropriate to the role, including checks with previous employers and the Disclosure and Barring Service. All staff share responsibility for safeguarding and must adhere to the School's Safeguarding and Child Protection Policy.

No Agencies Please





Queen Mary's

SCHOOL

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