

SEND TEACHER Job Information

at salterford house
every
child matters.



Welcome to Salterford House

Thank you for your interest in this exciting teaching role. Salterford House School is seeking to appoint a SEND teacher for our KS2 SEND class from January 2026.

We are seeking an inspirational, innovative and dedicated professional who is keen to make a real difference to the lives of all involved in our School community; someone who is forward thinking, energetic, strong, empathetic and ambitious to achieve the very best for each of our children.

If you possess those qualities and are seeking a new teaching opportunity where you have the opportunity to teach children who love to learn, where you will be welcomed as an important part of our team and part of our school community.

Teaching in an independent school is different.

Expectations are high but, above all, we hold the school values of aiming high, kindness, teamwork, creativity, responsibility, resilience, respect, confidence, independence and being articulate at the heart of all we do.



About Salterford House

History

Salterford House School was established in 1981 as a fee paying independent prep school for 3- 11 year olds by Mrs Marlene Venables who had a vision for education which focused on the individual. It was based on creating a caring and nurturing environment where children are provided with all the tools to perform at the very best of their ability.

The school started with 8 pupils and now has 80 children from 2-11 years who are taught in small classes of around 10-12 by dedicated and well-qualified professionals supported by enthusiastic and talented teaching assistants.

The school was purchased by David Allison in 2023 and he is the proprietor. Ms Kim Venables, Mrs Venables' daughter has been the headteacher for the past 6 years.

One of the unique aspects of the school, as well as the family feeling you get as soon as you arrive at reception, is the quite stunning 4 acre site set in the heart of rural North Nottinghamshire. The woodland area is perfect for playtime fun but also afford the pupils ample opportunity to investigate nature as well as participate in organised outside activities. Salterford House has always been a school where creative minds are encouraged to be inquisitive and excited by learning.



Aims and Ethos

Aims

At Salterford House School we aim :

- To ensure that all pupils receive their full entitlement to the whole curriculum
- To provide a relevant challenging curriculum in which pupils will be encouraged to reach their maximum potential.
- To provide a curriculum that will not only motivate children but also encourage them to understand the purpose and enjoyment of learning.
- To provide an environment where children apply their knowledge, skills and understanding with confidence whilst developing their ability to investigate and problem solve through discussion, prediction and evaluation.
- To provide a stimulating and vibrant environment in order to support positive attitudes to learning.
- To encourage children to respect and value other cultures and beliefs, to uphold British values and ultimately to become caring, confident and educated members of a multi-faith, multi-cultural society.
- To develop positive attitudes and an awareness of the needs, strengths and qualities of others in order to work, share and grow socially and emotionally, spiritually and morally, physically and intellectually
- To equip children with the resilience and perseverance to become creative and independent thinkers and to become learners for life within an ever-changing world.

Ethos

At Salterford House we:

- Encourage all children to 'be the best that they can be'
- Value each individual regardless of race, gender, faith or ability
- Provide a secure and caring environment
- Encourage positive relationships between all members of the school community
- Develop a sense of ownership, pride and respect

Our Values



Job Description

Summary

Teachers are responsible for high standards of planning, teaching, assessment and behaviour management for our children who have SEN. Teachers coordinate and facilitate learning through engaging, differentiated, appropriately challenging learning sessions, which plan for maximum progression. Teachers produce detailed, clear differentiated planning for all subjects and this planning is linked to children's individual needs, progress plans and assessment of children's learning and achievement. Teachers write termly reports and engage in writing and reviewing EHCP annual reviews, risk assessments and support plans.

Someone with SEN experience is ideally suited for the role and the nature of a small school calls for someone who is flexible, resilient and thrives in being able to lead a class with a high level of independence. It will require energy, outstanding communication skills and a willingness to develop their own abilities in line with the school's aims, values and ethos.

Job Description

Responsibilities

- To facilitate effective, differentiated and pupil-centred learning.
- To support behaviour positively and in line with the school's ethos and procedures.
- To ensure planning is detailed, differentiated and meets the school's expectations.
- To lead on ensuring the learning environment is attractive, positive & uncluttered.
- To ensure assessing progress is kept up to date, monitored and used effectively to support each child's learning.
- To role-model the values the school stands for and to be a role-model of outstanding professionalism.
- To take overall responsibility for the pastoral care of children in your class.
- To create a well-managed, secure and happy classroom where priority is given to the quality of the learning environment, maximising opportunities for children to learn.
- To provide challenging, realistic and achievable tasks resulting in maximum learning.
- To encourage, develop and support relationships between families, staff and children.
- To report to and involve families in the development and achievement of children.
- To maintain assessment, planning, recording and reporting as agreed by the school.
- To participate and engage with the performance management process.
- To work as a member of the team to ensure consistency and continuity across the curriculum.
- To attend and participate in meetings and briefings which relate to the school's curriculum, administration and organisation.
- To take part in the school staff development programme by participating in opportunities for continuous professional development, including necessary training
- To be knowledgeable and supportive of all school policies and procedures.
- To contribute to the school's self-evaluation and ongoing improvement.
- To oversee target setting for raising achievement of your children.
- To be aware of, and comply with, all policies and procedures related to child protection & safeguarding, bullying, data protection & confidentiality.
- To comply with any reasonable request from the leadership team to undertake work of a similar level that is not specified in this job description.

This job description is not exhaustive, and the post holder may be required to undertake other duties as reasonably required by the leadership team. All posts are subject to Enhanced DBS checks in addition to a range of other vetting checks. As a small school the expectation to work as a community and beyond the typical scope of a teaching role is more prevalent and is expected to be undertaken in the spirit of the organisation and what it is trying to achieve for its students.

Person Specification

Essential Skills and Character

- Extremely strong ability to teach and work successfully with children with SEN.
 - Outstanding communication skills (with children, families & professionals).
 - Outstanding organisational skills (including meeting deadlines).
 - Strong ability to work constructively and collaboratively at all times as part or as the lead of a unified team.
 - Strong academic skills to support teaching across the curriculum.
 - Able to recognise own training needs and willing to undergo relevant training.
 - Attention to detail, including in terms of presentation, punctuality and supporting the maintenance of an attractive environment for learning.
 - Ability to support families and carers of children with challenging behaviour.
 - Ability to cope in high pressure, highly stressful contexts.
 - Creative and imaginative thinker in terms of children-centred teaching.
 - A commitment to promoting and safeguarding the welfare of children.
 - Able to prepare effective written and visual teaching materials including the effective use of ICT

Knowledge

- Clear and demonstrable understanding of the national curriculum, age related expectations and targets, the assessment process and school provision generally.
- Clear understanding of child development, learning and children with SEN and associated special educational needs.
- Clear understanding of independent special schools, local authority funding, SEND and the requirements of Ofsted.
- Clear understanding of relevant policies/codes of practice and awareness of relevant legislation.
- Clear understanding of a range of teaching, assessment and behaviour management strategies that facilitate effective learning & progress.

Qualifications & Experience

- QTS and complete induction
 - At least a good degree in a core subject or applicable subject (essential).
 - A range of experience in delivering the primary curriculum to children
- At least 2 years' experience working with SEND children.



Safer Recruitment

Salterford House School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with current and past employers and the Disclosure and Barring Service (DBS).

The successful applicant will be given a conditional offer of appointment subject to the following pre-employment checks:

- identity
- qualifications
- barred list
- enhanced DBS
- right to work in the UK overseas
- check (if lived abroad) a Section 128 Order
- prohibition from teaching
- prohibition from management if applicable
- two satisfactory references
- a complete employment history



How to Apply

Decisions on candidates to be invited to the shortlist interviews will be notified as soon as possible. A copy of the School Prospectus can be viewed on our website www.salterfordhouseschool.co.uk where you will also find lots of other information about the School. You are most welcome to visit before submitting an application in order to get a feel for the School. Please call the Head's PA on 0115 9652127 to arrange an appointment.

Applications

Your application should consist of:

- A covering letter or email confirming your availability to attend for interview.

Application form completed

As an employer committed to safeguarding the welfare of children, it is necessary that when completing your application form there are no gaps shown in your career history. Any breaks of service must be accounted for.

Referees

We require you to provide two referees who can vouch for your suitability to work with children, one of whom must be your current or most recent employer. Please note that unless you expressly request otherwise we will contact your referees prior to interview to verify the information you provide in your application; we may also contact previous employers. Please note that references will not be accepted from relatives or from people writing solely as a friend.

Submitting your application

Preferably, your application should be submitted by email office@salterfordhouse.co.uk . Alternatively, it can be posted to Salterford House School, Calverton Notts NG14 6NZ

Thank you for your interest in this role.

