

**ASSISTANT JUNIOR
ROWING COACH**

**CANDIDATE
INFORMATION PACK**



**SIR WILLIAM PERKINS'S
SCHOOL**

A photograph of two students, a boy and a girl, walking along a paved path outdoors. The boy on the left is wearing a dark blue blazer, a white shirt, a blue and white patterned tie, and dark trousers. The girl on the right is wearing a dark blue blazer, a white shirt, a dark blue V-neck sweater, and a blue and white plaid skirt. Both are wearing backpacks and looking towards each other. The background features green foliage and a brick building with a blue door.

WELCOME TO SIR WILLIAM PERKINS'S SCHOOL

It is our pleasure to introduce you to our wonderful school; a lively and welcoming community where every student is supported to achieve great things, and where curiosity, ambition and generosity thrive. At Sir William Perkins's School, students are at our heart. We expect the best from them, and in return they can expect the best from us. We provide teaching of the highest quality, where each individual is stretched and challenged and given the tailored support and attention required. We are a warm and friendly school: we know our students, their talents, hopes and aspirations, and we work with them to develop confidence, leadership skills and an ability to collaborate with others. With access to a diverse co-curricular programme, students are accomplished all-rounders with university statements studded with personal achievements and successes. Our students leave us in Year 13 with determination and clearly defined ambition, ready to make their mark on the world.

Sir William Perkins's School is a high-performing independent school for approximately 600 students aged 11 – 18 years. In September 2026, boys will be joining the school in years 7 and 12, with a phased move to co-education by 2030. The Head is a member of both HMC and GSA.

The school was founded in 1725 by a wealthy local Chertsey merchant to educate the town's children. The School moved to its present site in 1819 and became fully independent in 1978. It is located on an attractive 12-acre site situated on the outskirts of Chertsey, a two minute walk from the railway station and very near to the junction of the M3 and M25.



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**INDIVIDUALITY
CONTINUES TO BE
CHAMPIONED – THERE
ARE NO IDENTIKIT
STUDENTS HERE, JUST
HIGH-ACHIEVERS IN
CHARGE OF THEIR OWN
FUTURE.**

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Talk Education

OUR VISION



Our vision reflects our shared sense of purpose, aiming to create an environment that supports each person's success whilst recognising the importance of working together to build a strong, purposeful community and a sense of belonging.

OUR MISSION



To champion the individual and build confidence, integrity, and excellence. Our holistic education promotes innovation and creativity both inside and outside the classroom. Our values of curiosity, ambition and generosity enable our students to go beyond academic success, leaving the school as conscientious, world-ready individuals.

OUR VALUES



We seek to nurture in every student the values of curiosity, ambition and generosity. Curiosity about our world and our future. Ambition for ourselves and for others. Generous with our thoughts, our gifts and our time. We seek to build confidence, integrity, and excellence in a caring, innovative, and happy community, so that each pupil leaves having been given the best possible chance of achieving their full potential, taking with them sound values, breadth of skills and knowledge, and ready to take on the world.

ABOUT US

Entrance to the School is by competitive examination and the School values its excellent academic reputation. The students are highly motivated and eager to learn. Significant emphasis is also placed on the broad and balanced curriculum, the wide-ranging co-curricular activities and the caring and supportive environment.

The ISI regulatory compliance inspection in September 2024 notes that "Pupils demonstrate excellent social awareness and they grow up to be poised, confident, and articulate." Our latest Good Schools Guide Report, conducted in March 2025 describes the school as "Big enough to thrive, small enough to care, SWPS is a place where learning and enjoyment go hand-in-hand, meaning that good grades are the happy by-product of a well-rounded education."

The staff are thoroughly professional, highly qualified and knowledgeable, enthusiastic and passionate, support and have an appreciation of the breadth of the educational experience that is provided.

The school is characterised by a warm and welcoming atmosphere and mutually supportive approach. Expectations of staff are high but equally, personal workloads are carefully considered by the Senior Leadership Team. There are plenty of opportunities for further appropriate professional development and a generous inset budget. All staff are equally valued for their part in the overall success of the school and there is a strong sense of fun and humour.

The Governing body is keen to ensure that staff remuneration is competitive and are continually reviewing the package to ensure that SWPS can attract and retain outstanding staff.

Further information about the School and our most recent inspection report can be accessed at www.swps.org.uk





ASSISTANT JUNIOR ROWING COACH

ACCOUNTABLE TO: HEAD COACH

ANNUALISED HOURS, PERMANENT

This is not an exhaustive job description, and it is expected that the post holder may undertake such other duties as may reasonably be requested. For the avoidance of doubt, the duties and responsibilities contained within this job description may change from time to time according to the requirements of the role and it is not intended to have contractual effect.

ROWING AT SWPS

Rowing is extremely popular at Sir William Perkins's School, and is the school's major elite sport.

The rowers' journey begins in Year 8, with a whole-season ready to row programme, and are introduced to the world of rowing.

Rowing in Year 9 becomes a full co-curricular option with four sessions on offer each week, as rowers are prepared to race nationally for the first time.

From Year 10 onwards, the school offers a performance pathway for those looking to be competitive in the sport, alongside recreational rowing.

The Senior Squad programme is designed to support rowers and coxed with the potential for national and international success to progress to be the best athletes they can possibly be. In recent years, Perkins has had rowers competing and winning international medals for Great Britain and England at U19 and U16 level, as well as competing in the Semi-Finals and Quarter Finals at prestigious Henley Women's and Royal Regattas against some of the best school crews in the world.

JOB PROFILE

To assist the J14 and J15 Lead Coaches in the day-to-day running of the junior squads.

ACCOUNTABILITIES AND RESPONSIBILITIES

To assist the J15 and J14 Lead Coaches in the day-to-day running of the Junior Squads.

To prepare crews and equipment to be competitive at both local and major national events.

To support the logistics of running the Boat Club, including record-keeping and administrative and practical duties as determined by the HC, Head of Administration & Assistant Senior Coach (HASC) and Equipment Manager (EM).

To support the J15 and J14 Lead Coaches in the coaching of Junior Squad crews in training and at events.

To be able to confidently and professionally run the Junior Squads when the J15 and/or J14 Lead Coaches are on duties away from school.

To support the smooth running of the Club's Y8 'Ready to Row' land training programme.

To deliver quality coaching sessions in line with SWPSBC club strategy, working closely with other coaches to ensure continuity of message.

To assist the HC, HASC, and EM with the set-up and adjustment of club equipment.

To assist the HC and HASC with administrative work, supporting the smooth running of the club.

To support the EM in the running and operating of a tidy and efficient building, safe fleet of boats and range of reliable land-training equipment.

To ensure the continuation and growth of a positive and enthusiastic environment in

the whole Boat Club.

To have a flexible approach to working patterns, which can include irregular weekday hours, work at weekends and sections of school-holiday periods.

To attend SWPSBC training camps.

To assist in the transport of equipment to races, fixtures and training camps.

To coach sessions with older year-groups where necessary, and support the Club's Lead Coaches in providing a positive and enthusiastic environment for the rowers.

To ensure water-safety standards are upheld at all times in line with SWPSBC Risk Assessments.

Attend parents evenings, open evenings, entrance exam morning, occasional weekend and other functions as appropriate.

Use ICT where appropriate in administration of day to day activities.

Be familiar with the Staff and Department handbooks and support all the School's policies.

Keep accurate records of student's progress and attendance in accordance with departmental and School policies.

Use data to monitor and track student progress.

Advise a member of the Pastoral Team (Form Tutor, Head of Year, Pastoral Deputy Head) where there is cause for concern with an individual student.

Form good staff-student relationships that promote enjoyment of rowing and are in line with the aims, policies and development plans of the School.

Ensure that relevant aspects of the

School's Health & Safety policy are implemented.

Undertake any reasonable task as directed by the HC, HJRA, Director of Sport or Senior Leadership Team member.

Strive for personal and professional development through active involvement in the School's appraisal system and performance management procedures.

Be committed to the safeguarding of children and young people.





ASSISTANT JUNIOR ROWING COACH PERSON SPECIFICATION

SKILLS, EXPERIENCE & QUALIFICATIONS

Qualifications and Experience:

Experience of coaching, or rowing within a performance school or junior programme.

BR Level 2 Coaching or equivalent (desirable).

B+E Trailer Driving qualification or experience of driving trailers/willingness to assume the necessary skillset.

First Aid Certificate or willingness to obtain ASAP.

RYA Powerboat Level 2 (desirable)

Knowledge, Skills and Abilities:

Ability to inspire and motivate students.

Ability to relate effectively and to earn the confidence of colleagues, students and parents/carers.

Ability to use strategies that effectively support the School's policies and procedures, e.g. on safeguarding, health & safety, rewards and discipline, monitoring and tracking, etc.

Excellent organizational and time management skills.

PERSONAL ATTRIBUTES

An athlete-first mentality. Coaching should be about the athletes' journey, not a coach's own.

Commitment to the aims, ethos and objectives of the School.

Professional and with integrity.

Passion for Rowing.

Positive and enthusiastic about their specialist field.

Good communicator.

A sharp eye for detail.

Keen interest in all aspects of School life.

Enjoyment of new challenges and experiences.

Adaptable and Reflective.

Kind and with a good sense of humour.

CHILD PROTECTION

The post-holder's responsibility for promoting and safeguarding the welfare of all students with whom they come into contact, will be to adhere to and ensure compliance with the School's child protection policies at all times. If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, they must report any concerns to the School's Designated Safeguarding Lead.

COMMITMENT TO SAFEGUARDING

Sir William Perkins's School is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.



WORK WITH US

SIR WILLIAM PERKINS'S SCHOOL IS A FRIENDLY,
EXCITING AND SUPPORTIVE PLACE TO WORK.
THE SCHOOL OFFERS AN ATTRACTIVE RANGE
OF BENEFITS

BENEFITS

School-specific salary scale which recognises the qualifications, skills and experience of the candidate.

Fee remission.

Membership of group personal pension scheme with life assurance cover for nonteaching staff.

Learning and development opportunities.
Outstanding subject facilities.

Access to Employee Assistance Programme (EAP).

Free lunch during term time, when working hours permit.

Limited free car parking on site.

Enhanced sickness and family friendly policies.

On site Fitness sessions for a small fee.

Strong tradition of on-going financial investment and development.

Opportunities to travel the world through domestic and international trips and tours.

Library facilities open to all.

Staff Social Committee.

Warm and engaging working environment and an excellent staff room.

Access to a staff discount platform.



JOIN US



APPLICATION

Applications will be considered on arrival and the School reserves the right to interview and appoint before the closing date

LOCATION

Full details are available at www.swps.org.uk/contact-us

By Road

The school is conveniently situated on the A320 between Staines and Woking, with easy road access and Junction 11 of the M25 is within a few minutes' drive of the school

By Rail

Chertsey Train Station is a five minute walk away from the school





SIR WILLIAM PERKINS'S
SCHOOL

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