

CANDIDATE INFORMATION PACK

KS2 Teacher

LEH

LADY ELEANOR HOLLES

**BOLD
BEGINNINGS
START
HERE**





A MESSAGE FROM THE HEAD

Thank you for your interest in LEH and in joining our team. At LEH, we combine ambition with joy to create something extraordinary. We want our pupils – and our staff – to reach for the highest goals in a happy and supportive environment.

With almost a thousand pupils from Year 3 to Year 13, our girls are some of the most academically able in the UK. We have a moral imperative to help them realise their potential and to provide an education that gives them the confidence to feel brave and undaunted about their future achievements and impact.

Our strategy, *Facing the Future Undaunted*, captures what we stand for: brave learning, imaginative thinking, and joyful discovery. We are one of the UK's leading independent girls' schools, and we are proud that our pupils consistently achieve some of the best results in the country – but what matters most is that they leave us feeling fulfilled, confident, compassionate, and ready to take on the world.

We are looking for colleagues who share our excitement, our high expectations, our ambition and our sense of fun. If that resonates with you, we would love to hear from you.

Best wishes

Rowena Cole
Head

ABOUT LEH



LEH is one of the UK's leading independent schools, providing highly capable girls with a distinctive education that prepares them to take their place at the table, in the room and in the world, in their chosen sphere.

As a selective independent school for girls aged 7 to 18, we believe that academic ambition and personal happiness are not mutually exclusive. In our classrooms, corridors, and across our 24 acres of playing fields, you'll find a culture of relaxed excellence; a place where pupils are encouraged to think deeply, question boldly, and engage in spirited, respectful debate.

Here, challenge is not something to be feared but embraced – because it comes with the right support. Our teaching goes beyond the curriculum, nurturing curiosity, independence, and a love of learning that lasts a lifetime. We don't just teach girls what to think, but how to think – equipping them with the critical thinking skills and intellectual confidence to thrive at school and far beyond.

LEH was founded more than 300 years ago. Today, we are proud to be a school like no other with a rich history and a forward-focused vision.



OUR VISION

LEH provides girls with a distinctive education that prepares them to take their place at the table, in the room and in the world, in their chosen sphere.

OUR MISSION

LEH fosters a culture that supports every pupil to achieve excellence and success, both shared and individual, to be fulfilled, and to have significant impact in every way she chooses.

OUR VALUES

- We choose to succeed.
- We rise to challenges.
- We lift those around us.
- We inspire trust.
- We encourage personal agency.
- We embrace joy and laughter.



OUR STRATEGY

In an external environment as changeable and unpredictable as ours, knowing the strength, capability and character of our pupils, their ambitions for the future and the impact we know they will have in the years to come, is what fuels us with much-needed hope and optimism.

This is what sits at the core of LEH's strategy: [Facing the Future Undaunted](#). It's a declaration of our aims and ambition for LEH and for every pupil, and it sets out our collective goals as a school community over the next few years. Shaped with the involvement of our pupils, parents, staff, alumnae and governors, our strategy embodies all that we stand for as a school for highly capable girls.

Our four core strategic objectives are what guide the work of everyone at LEH:

1. A Bold Voice for Girls' Education

We will push forward the boundaries of educational knowledge, informed by research that focuses on delivering the best possible education for girls.

2. Academic Excellence in Every Area

We will deliver consistent academic excellence and provide an outstanding educational experience for bright girls, offering stretch and challenge in a context of kindness and care.

3. A Culture of Success for All

We will enable a culture of success for all, where everyone is expected to deliver their best for themselves and for each other.

4. A One-School Approach

We will harness the strength of being one school, delivering an outstanding joined-up education.



WHY WORK AT LEH?

Working at LEH means being part of something extraordinary.

- **Exceptional Pupils:** Our girls are highly capable, curious, spirited, and full of potential. They are a joy to teach and inspire us daily with their enthusiasm, kindness, and determination.
- **Academic Excellence:** LEH consistently ranks among the top schools in the UK, with pupils achieving outstanding results and progressing to leading universities around the world.
- **Innovation and Ambition:** We don't stand still. Our teaching and learning is forward-looking, creative, and research informed. You'll have the freedom to innovate – and the support to make it a success.
- **A Community that Celebrates Joy and Laughter:** LEH is alive with energy. Whether it's on the sports field, in the theatre, the music studio, or in the lab, our pupils throw themselves into school life with passion and fun and we're proud that they perform at the highest levels.
- **Professional Growth:** We invest in our people. From leadership opportunities to excellent professional development, we want you to thrive here just as much as our pupils do.
- **Exceptional Facilities:** From state-of-the-art science labs to a professional theatre and outstanding sports complex, you'll have the tools and spaces to bring learning to life, all set in 24 acres of green fields. We also have parking and bike racks on site for all staff.
- **Reward and Recognition:** Competitive salary and benefits, complimentary tickets to outstanding drama and music productions, free lunch, and access to our superb facilities are just the start.

LEH is a place where careers are enriched, where talent is celebrated, and where joy is part of every day.

SAFEGUARDING STATEMENT



All staff working at LEH will have some contact with children and will therefore be in regulated activity. Staff with teaching duties will be responsible for the pupils that they teach and may also have additional specific pastoral or other responsibilities for other pupils they do not teach. In addition, all staff will regularly interact with pupils who may seek assistance or otherwise interact with them whilst moving around LEH.

In all cases, the post holder's responsibility for promoting and safeguarding the welfare of the pupils is to adhere to and ensure compliance with LEH's safeguarding policies and procedures at all times. The post is exempt from the Rehabilitation of Offenders Act 1974 and LEH is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

LEH is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service (DBS).

OUR COMMITMENT TO INCLUSIVITY AND EQUAL OPPORTUNITIES

At LEH, we believe in the power of education to transform lives and the importance of diversity to enrich these transformations. We are committed to creating and maintaining a welcoming and inclusive environment for all that celebrates the unique identities, abilities, and aspirations of each member of our school community.

ABOUT THE JUNIOR SCHOOL



With pupils from Year 3 to Year 6 (Form 1 to Upper 2), LEH Junior School is a place of energy, imagination and kindness, where girls are encouraged to ask questions, take risks, and discover their passions. Our Junior pupils are confident, curious and bursting with creativity. Our rounded ambition for every pupil means they experience outstanding academic progress, while developing the compassion, resilience and joy that will carry them into Senior School and far beyond.

We are proud to be a happy, inclusive community where every girl is valued for who she is. Whether in the classroom, on the sports field, on stage or beyond, LEH Junior pupils are supported to grow as learners and individuals in an environment full of possibility.

Children join us in Year 3 from a mix of pre-preps and state schools across a wide geography thanks to our vast coach network. As an all-through school, there is no 11 Plus preparation to interrupt the adventure. Instead, our pupils move seamlessly through to the Senior School, a short skip and hop across the bridge in the beautiful 24-acre campus we all share.

LEH TEACHING STANDARDS



In order to create a culture of academic excellence and success, LEH teachers will:

Create a purposeful and challenging learning environment

- Have clear and high expectations; promote and model the 'pupil academic expectations' and 'pupil pledges'
- Show care for all learners; build relationships modelling respect, empathy, professionalism and academic integrity
- Consistently use routines, transitions and instructions to encourage excellent behaviour
- Use seating plans and assign pupils for all group activities, changing them frequently
- Consistently use the school systems for rewards and sanctions
- Embrace difficulty and celebrate mistakes as part of the learning journey

Plan lessons that maximise learning

- Establish clear success criteria
- Plan effectively and flexibly for the needs of all learners, providing challenge and support
- Provide opportunities for independent and collaborative work
- Be aware of and promote cross curricular links

Apply effective teaching strategies

- Use questioning techniques (e.g. No hands up) that encourage deeper thinking, embrace struggle and enhance the learning environment
- Use appropriate exposition (considering cognitive load); model concepts and provide examples
- Allocate time for practice using tasks and scaffolding designed to facilitate learning
- Establish effective routines such as: Think-Pair-share; See-think-wonder; Use of mini-whiteboards; Pose-Pause-Pounce-Bounce
- Be adaptive in your teaching in response to the pupils' progress

Inspire lifelong learning

- Model lifelong learning and passion for your subject in order to deliver challenging and engaging lessons which are intellectually stimulating and inspire pupils
- Promote Fundamental British Values
- Be open to, and stay up to date with, new ideas and educational research
- Be reflective in your practice, seeking appropriate feedback



Provide assessment and feedback that moves learning on

- Use a variety of assessment techniques to provide useful feedback and to inform planning (MS forms quizzes, mini-whiteboards, regular retrieval practice/ low stakes testing, no hands up questioning, homework tasks and whole year group assessments)
- Use available data to monitor and secure progress
- Assess your pupils' needs; Ensure you are aware of their prior knowledge
- Offer regular comment-based feedback (both written and verbal)





Department Information For KS2 Teacher

LEH Junior School

We are looking for an exceptional and enthusiastic KS2 teacher to join our busy and happy Junior School on a full-time basis. LEH is a vibrant and inclusive community, and this is a fantastic opportunity for an inspiring, creative and skilled teacher to join us in September 2026.

You will be part of a friendly team of teachers and support staff who provide the best all round education and care for our enthusiastic, curious and highly motivated pupils. The successful applicant will be a highly creative and inspirational teacher with excellent subject knowledge, imagination, a good sense of humour, and a willingness to be fully immersed in all aspects of school life.

To find out more about LEH Junior School click [here](#).



General Teaching Job Description

- Ensure the safeguarding and wellbeing of children and young people at the school.
- Adhere to school policy on safeguarding and update training as required.
- Plan, prepare and teach a range of KS2 curriculum subjects in accordance with schemes of work at the direction of the Director of Studies and subject leads.
- Support teaching in other year groups as required, working collaboratively with teachers and teaching assistants.
- Promote high standards of learning and achievement in subjects taught, by using a variety of engaging and teaching methods and provide the platforms for each individual child to reach their potential.
- Take account of pupils' prior levels of attainment and individual needs and make effective use of pupil tracking data to inform lesson planning.
- Collaborate with the Junior School SENDCO to understand the needs of any pupils with SEND so that the most appropriate teaching strategies are in place for them.
- Create an inspirational and positive learning environment and use displays and resources to enhance learning.
- Assess, record and report on the development, progress, effort and attainment of pupils, and communicate this information to parents via written reports and Parents' Evenings, and other meetings with parents when required.
- Provide regular and effective feedback to pupils in line with school policy.
- Set homework in line with school policy.
- Review methods of teaching and programmes of work and participate in arrangements for further training and professional review and development.
- Work closely with and direct teaching assistants.
- Be responsible for the pastoral welfare for pupils as form teacher or deputy form teacher to a form group in the Junior School.
- Contribute to the Junior School wellbeing and PSHE programmes.
- Contribute to the Junior School assembly, enrichment and co-curricular programmes.
- Attend, organise and lead assemblies, as appropriate.
- Attend staff, parent and INSET meetings.

- Attend whole school events as required including Discovery Days, assessment days, parent talks and information evenings.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed periodically and may be subject to modification at any time after consultation with the post-holder.

The post-holder may be required to perform any other reasonable tasks, after consultation and at the direction of the Head of Junior School and Head Mistress.

Person Specification

	Essential	Desirable	Assessment via application form/ interview/lesson observation/written task
A well-qualified teacher with primary experience.	✓		Application form
Thorough knowledge and understanding of the KS2 national curriculum.	✓		Application form Interview
Excellent teaching, organisational and team working skills.	✓		Application form Lesson observation
A forward-thinking, creative and innovative approach to teaching and learning.	✓		Lesson observation References
Experience of coordinating a curriculum subject.		✓	Application form
A willingness to coordinate a curriculum subject	✓		Application form Interview
A willingness to coordinate a curriculum subject	✓		Application form Interview
Experience of organising and leading trips and outings.		✓	Application form
A willingness to contribute to the extra-curricular club and enrichment programmes (including residential trips)	✓		Application form
Efficiency, reliability and flexibility.	✓		Interview References
The ability to work as part of a team and actively support the ethos and aims of the school.	✓		Interview
Committed to the safeguarding and wellbeing of children and young people.	✓		Interview

OUR STAFF BENEFITS



Healthcare cash plan

A healthcare cash plan is provided to help with the cost of everyday health expenses such as dental, optical, and physiotherapy treatments.



Cycle to work scheme

Take advantage of the Cycle to Work Scheme, enabling savings on bicycles and accessories while encouraging a healthier commute.



Teachers' Pension Scheme / LEH Group Pension Scheme

Access to the generous Teachers' Pension Scheme, ensuring long-term financial security in retirement. Non-teaching staff are eligible to join the LEH Group Pension Scheme, a defined contribution scheme (with life assurance) designed to support long-term financial wellbeing.



Relocation assistance package

Financial support is available to assist with the costs of relocating, making your move to the area as smooth as possible.



School fee reduction

Significant reductions in school fees are available for staff members with children enrolled at the school. LEH also has an arrangement for fee reduction for staff with children attending Hampton School.



Employee Assistance Policy

A confidential Employee Assistance Programme offers free support, advice, and counselling for both personal and work-related matters.



Free lunches, tea and coffee

Complimentary lunches are provided daily, along with unlimited tea and coffee throughout the day.



24-acre campus with superb facilities

Enjoy working in a beautiful 24-acre campus featuring modern teaching spaces, sports grounds, and tranquil outdoor areas.



Free parking on site

Free and secure on-site parking is available for all staff.



On-site library access

Staff have full access to the well-stocked on-site library for personal and professional development.



Use of swimming pool

Enjoy use of the school's swimming pool at designated times, supporting health and wellbeing.



Annual flu jab

An annual flu vaccination is offered to staff on-site to help maintain health during flu season.



BOLD BEGINNINGS START HERE

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