



THE
MARIST
SCHOOL
ASCOT

The Marist School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Title of Role: Head of Maths

Reporting to: Deputy Head

Purpose of Role: The Head of Maths will be a committed outstanding teacher. They will be a role model for excellent teaching practice at all key stages and will uphold the ethos of the school.

Status of Role: Full Time, Permanent

The Head of Mathematics will be an outstanding classroom practitioner with a clear commitment to academic excellence and the values of The Marist School. The successful candidate will lead by example, modelling excellent teaching practice across all key stages and fostering a culture of high expectations, intellectual curiosity, and enthusiasm for learning.

This is an opportunity to lead a core academic department and to contribute significantly to the strategic and pastoral life of the school. The Head of Mathematics will uphold and promote the School's Catholic ethos and play a central role in ensuring that all pupils are supported and challenged. There is also the potential for future whole school development opportunities.

The Mathematics Department

The Mathematics Department is a dynamic and high-achieving team of four specialist teachers, committed to delivering a rich, ambitious, and engaging curriculum. The Department aims not only to secure excellent examination outcomes, but also to foster confidence, resilience, and a genuine enjoyment of mathematics in all pupils. Teaching is collaborative and reflective, with a strong emphasis on sharing best practice and continually refining pedagogy to ensure that all pupils are both supported and challenged.

The department regularly participates in a range of competitions, including the Hans Woyda Mathematics Competition and those run by the UK Mathematics Trust, such as the Intermediate and Senior Maths Challenges. These experiences develop problem-solving skills, creativity, independence and intellectual curiosity, while encouraging healthy competition.

The department also supports pupils aiming for highly competitive university courses, including Oxbridge, through targeted extension, enrichment, and advanced problem-solving.

Feet on the ground. Reaching for the stars.

The Head of Mathematics will continue to develop this culture, ensuring that mathematics is seen as an inspiring and intellectually rigorous discipline for all.

Key Tasks and Accountabilities:

Leadership and Organisation

- Provide clear academic and strategic leadership for the department.
- Be accountable to the Senior Leadership Team and contribute to whole-school development.
- Develop and implement departmental initiatives that enhance teaching and learning.
- Promote a culture of continuous improvement, encouraging reflective practice and professional growth.
- Ensure that departmental policies and practices align with whole-school priorities.
- Support and contribute to the school's co-curricular programme.

Teaching and Learning

- Model outstanding teaching practice and deliver engaging, well-structured lessons.
- Maintain a safe, inclusive, and stimulating classroom environment in line with school policies.
- Plan lessons that challenge and inspire pupils of all abilities.
- Demonstrate a deep understanding of effective pedagogy and curriculum design.
- Use a range of teaching approaches to support pupils with diverse needs, including those with SEND and EAL.
- Promote high expectations of behaviour and academic achievement.
- Foster enthusiasm for learning and encourage intellectual curiosity.
- Actively promote tolerance, respect, and a love of learning within the classroom.

Assessment, Progress and Outcomes

- Set appropriate and aspirational targets for pupils in line with school policy.
- Monitor, record, and evaluate pupil progress, attainment, and outcomes.
- Use formative and summative assessment effectively to inform teaching.
- Adapt teaching strategies in response to assessment data.
- Ensure that marking and feedback are consistent with school policy and enable pupils to make progress.
- Prepare for pupil progress meetings and produce reports as required.
- Communicate effectively with pupils and parents about progress and next steps.

Relationships and Pastoral Care

- Build and maintain positive and productive relationships with pupils, staff, and parents.
- Contribute to the pastoral life of the school, including acting as a Form Tutor.
- Work collaboratively with colleagues and contribute to a supportive team environment.
- Engage constructively with parents, governors, and other stakeholders.

Resources and Administration

- Ensure effective organisation and management of departmental resources.
- Complete planning, preparation, and administrative tasks in a timely and professional manner.

- Contribute to the smooth running of the school through efficient administration.
- Participate fully in appraisal and professional development processes.
- Undertake additional duties as reasonably required by the Principal or Senior Leadership Team.

Professional Responsibilities

- Contribute to the School's appraisal process.
- Engage actively in continuing professional development.
- Comply with all School policies, including those relating to data protection, health and safety, and safeguarding.
- Support the Catholic ethos and values of The Marist School.

This job description is representative and not necessarily a comprehensive definition of the post. Other reasonable duties may be allocated from time to time commensurate with the general character of this post and its scale point.

PERSON SPECIFICATION

		Essential or Desirable
Qualification and Experience	Qualified Teacher Status (QTS) or equivalent	Essential
	Has degree qualification	Essential
	An experienced practitioner with a proven track record of outstanding results	Essential
	Experience of teaching Maths to A Level	Essential
	Experience of preparing students for Oxbridge Entry	Desirable
Knowledge, Skills and Abilities	Excellent subject knowledge	Essential
	Good communication and inter-personal skills	Essential
	Excellent classroom management skills	Essential
	Empathy with pupils across the ability and age range	Essential
	Understanding of innovative approaches to teaching and learning	Essential
	The ability to motive and inspire pupils	Essential
	A talented and ambitious subject practitioner	Essential
	A willingness to participate in the school's co-curricular programme	Essential
	Knowledge and understanding of the school's statutory responsibilities regarding safeguarding	Essential
	Well-developed interpersonal and organisational skills and the ability to work collaboratively as part of a team	Essential
	Ability to involve parents, governors, teachers, pupils, and other stake holders constructively in planning improvements with the school.	Essential
	Personal Qualities	Clear commitment to the School's Catholic ethos and the distinctive characteristics of Marist education
Treats people fairly, equitably and with respect to maintain the Catholic ethos and positive working relationships		Essential
The ability to foster positive working relationships with staff and parents		Essential
Ability to maintain trust and be highly respected by staff		Essential
Has high expectations and shows a passionate commitment to developing the best in young people, with a relentless focus upon ensuring outstanding attainment and outcomes		Essential
A creative and imaginative thinker who has the ability to identify innovative solutions to problems		Essential

Safeguarding and Child Protection

The responsibility of all staff in the School is to promote and safeguard the welfare of children and young persons for whom they are responsible, or with whom they come into contact by adhering to and ensuring compliance with the School's Child Protection and Safeguarding Policy at all times. If, in the course of carrying out the duties of the post, staff become aware of any actual or potential risks to the safety or welfare of children in the School, they must report any concerns to the School's Designated Safeguard Lead (DSL) or to one of the Deputy DSLs. All Marist staff must have an enhanced DBS disclosure.

Policies

The school's policies and risk assessments, which are found in the central Policies & Risk Assessment Team, are reviewed at least annually and all staff should be familiar with the policies and risk assessments which apply to them and their role.

Health and Safety

In accordance with the provisions of the Health and Safety at Work Act 1974 the school takes its duty to the health and safety of all staff very seriously. It is also the responsibility of all staff to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work.

Appraisal

Staff are part of the school's appraisal scheme and will have agreed objectives for each year of service. Their Line Manager will monitor and review performance.

Professional Development

The school actively supports the continuing professional development of all staff. Staff should also support their own continuous professional development including participating in training and development opportunities identified by the school.

Data Protection

The Marist School processes information about its current, past or prospective staff, applicants, current, past and prospective pupils; and their parents, carers or guardians and others who are defined as data subjects under UK Data Protection law. Anyone who works for, or acts on behalf of, the school (including staff, volunteers, governors and service providers) should also comply with the school's Data Protection Policy, which also provides information about how personal data about those individuals will be used. The school takes the protection of all personal information extremely seriously and is committed to a policy of protecting the rights and freedoms of individuals with respect to the processing of their personal information.

Review and Amendment

This job description will be reviewed regularly and may be subject to modification and amendment from time to time, and the post holder may be required to undertake additional duties, as required, by the Principal.