



Twycross House Preschool

Twycross House Preschool is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Early Years Practitioner (Level 3) – Term Time Only

We are looking for a caring, enthusiastic Early Years Practitioner to join our preschool. The successful candidate will support the learning, development, and wellbeing of children aged 3–5 years in a safe, nurturing, and stimulating environment.

Person Specification

Essential

- Level 3 qualification in Early Years Childcare (or equivalent).
- Knowledge of the Early Years Foundation Stage (EYFS).
- Understanding of safeguarding and child protection.
- Ability to work effectively as part of a team.
- Good communication skills with children, parents, and colleagues.
- Passion for supporting young children's development.

Desirable

- Paediatric First Aid qualification.
- Experience working in a preschool or early years setting – particularly those that adopt any of the following: Curiosity Approach, Reggio Emilia, Montessori.
- Knowledge of inclusive practice and supporting children with additional needs.

Working Hours

- Term time only (aligned with school term dates).
- Hours to be agreed according to the needs of the preschool.

Key Responsibilities

Childcare and Learning

- Provide high-quality care and education for children aged 3–5 years.
- Support children's learning through play-based activities that promote curiosity, independence, and confidence.
- Plan and deliver engaging activities in line with the EYFS framework.
- Observe, assess, and record children's development and progress.
- Support children's social, emotional, and behavioural development.

Safeguarding and Welfare

- Ensure the safety and wellbeing of all children at all times.
- Follow safeguarding procedures and report any concerns appropriately.
- Maintain a safe, clean, and stimulating learning environment.
- Support children with personal care where required (e.g., toileting, hygiene).

Partnership with Parents and Colleagues

- Build positive relationships with parents and carers.
- Share information about children's development and daily experiences.



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- Work collaboratively with the preschool team to maintain high standards of care and education.
- Participate in team meetings, training, and professional development opportunities.

Administrative Duties

- Maintain accurate records of children's observations and learning journeys.
- Follow preschool policies and procedures.
- Assist with preparing and maintaining resources and learning areas.

This is a term-time only position.

An enhanced DBS check and suitable references will be required.

For more information or to apply, please contact us.

Recruitment of Ex-Offenders Policy

Twycross House School Ltd ("The school") is committed to safeguarding and promoting the welfare of children and expects all staff, volunteers and others working on behalf of the school to share this commitment. Our recruitment of ex-offenders policy explains how the school considers criminal record information fairly, lawfully and proportionately during recruitment. Please contact the school to request a copy.

Our Recruitment Process

We are committed to making our recruitment process fair, transparent and focused on finding the right people to join our school community.

Apply

Complete and submit our application form by the closing date. We do not accept CVs alone. Please contact the school to request an application form.

Shortlisting

Applications are carefully reviewed against the requirements of the role, and shortlisted candidates will be invited to interview.

Interview

Our interview explores your skills, experience and suitability for the role, including your commitment to safeguarding and the welfare of children.

Safeguarding & Pre-employment Checks

For successful candidates, we will complete the appropriate pre-employment checks, including references, identity, right to work, DBS and any other relevant to the role.

Appointment & Induction

Subject to satisfactory checks, successful candidates will join the school and receive a comprehensive induction, including safeguarding training and support as they settle into their new role.